

Exchange and Gift Division Series, Library of Congress Archives

A Finding Aid to the Collection in the Library of Congress



Manuscript Division, Library of Congress

Washington, D.C.

2022

Contact information: <https://hdl.loc.gov/loc.mss/lca.contact>

Catalog Record: <https://lcn.loc.gov/mm2022086486>

Additional search options available at: <https://hdl.loc.gov/loc.mss/eadlca.lc022002>

Prepared by Manuscript Division staff

Finding aid encoded by Manuscript Division staff, 2022

Collection Summary

Title: Exchange and Gift Division Series, Library of Congress Archives

Inclusive Dates: 1893-1979

Bulk Dates: 1901-1966

ID No.: MSS86486

Creator: Library of Congress. Exchange and Gift Division

Extent: 44,500 items

Extent: 127 containers

Extent: 51 linear feet

Extent: 124 microfilm reels

Language: Collection material in English, with German and Spanish

Location: Manuscript Division, Library of Congress, Washington, D.C.

LC Catalog record: <https://lccn.loc.gov/mm2022086486>

Summary: Exchange and Gift Division, Library of Congress, was a unit responsible for receiving materials for the Library's collections through exchange, gift, transfer, and deposit. Card index, correspondence, memoranda, lists, and printed matter, in both microfilm and physical formats, and one audio cassette, document the unit's collection development activities.

Acquisition Information

The bulk of the Exchange and Gift Division records were transferred to the Library of Congress Archives in the Manuscript Division in three installments, one in 1988, as microfilm, from the Library's Photoduplication Service, and two in 1989 directly from the Exchange and Gift Division. Additional materials were transferred from the Exchange and Gift Division in 1996 and 1998, and a small addition was received in 2011 from the Anglo-American Acquisitions Division.

Processing History

The records of the Exchange and Gift Division were arranged and described in 1991 by John D. Knowlton. The materials were rehousing and described, and a finding aid was encoded in 2022 by Elissa Jerome and Matthew Caruso. A copy of the finding aid prepared in 1991 is available in the Manuscript Reading Room for reference.

Additional Description

A finding aid for the Library of Congress Archives is available at <https://hdl.loc.gov/loc.mss/eadlca.lc017001>.

Copyright Status

Materials from the Exchange and Gift Division Series, Library of Congress Archives, are governed by the Copyright Law of the United States (Title 17, U.S.C.) and other applicable international copyright laws.

Access and Restrictions

The Exchange and Gift Division Series, Library of Congress Archives, is open to research. Many collections are stored off-site and advance notice is needed to retrieve these items for research use. Researchers are advised to contact the Manuscript Reading Room prior to visiting.

Microfilm

A microfilm edition of part of these records is available on 124 reels. Consult reference staff in the Manuscript Division concerning availability for purchase and interlibrary loan.

Preferred Citation

Researchers wishing to cite this collection should include the following information: Container or reel number, Exchange and Gift Division Series, Library of Congress Archives, Manuscript Division, Library of Congress, Washington, D.C.

Administrative History

Date	Event
1898	Librarian of Congress John Russell Young established Order Department
1900	Librarian of Congress Herbert Putnam established Order Division, William Parker Cutter appointed chief; functions included accessioning Library materials received by purchase, gift, exchange, Smithsonian deposit, and copyright
1924	Order Division renamed Accessions Division to reflect greater proportion of materials acquired through exchange, gift, and copyright deposit than by purchase; Martin Arnold Roberts appointed chief
1940	Librarian of Congress Archibald MacLeish established Processing Department to coordinate acquisitions and cataloging functions, moved Accessions Division within; Accessions Division renamed Order Division
1943	General Order 1188 created Acquisitions Department, with Order Division functions covering acquisition by exchange, gift, transfer, and deposit removed to establish Exchange and Gift Division; John L. Nolan appointed chief; offices located on second floor of John Adams Building
1947	Acquisitions and Processing Departments merged, containing nine divisions, including Exchange and Gift
1968	Processing Department reorganized into three functional areas; Exchange and Gift Division grouped within Acquisitions and Overseas Operations
1970s	Division offices moved temporarily to Navy Yard Annex
1980s	Division offices housed in James Madison Memorial Building
1997	Division reorganized geographically within Acquisitions and Support Services Directorate
2004	Cataloging and Acquisitions Directorates merged to form Acquisitions and Bibliographic Access Directorate

Scope and Content Note

The records of the Exchange and Gift Division of the Library of Congress span the years 1893-1979, with the bulk of the material dating from 1901 to 1966. The records document the activities of the Exchange and Gift Division, which was responsible for receiving items acquired through exchange, gift, transfer, and deposit. The records are primarily in English, with some German and Spanish. The collection is arranged in two series: [Card Index and Case Files](#) and [Correspondence Files](#).

The collection's series are listed and briefly described below. A fuller description of each series and a list of its contents can be accessed in the series descriptions within the container list.

The [Card Index and Case Files](#) are only available on microfilm and include a card index documenting the names of donors and depositors as well as correspondence regarding major gifts.

The [Correspondence Files](#) primarily contain correspondence and lists relating to both minor and major gifts as well as items deposited, returned, transferred, or acquired through the Library's international exchange program.

Arrangement of the Collection

This collection is arranged in two series:

- [Card Index and Case Files, 1893-1954](#)
- [Correspondence Files, 1895-1979](#)

Selected Search Terms

The following terms have been used to index the description of this collection in the LC Catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically.

Organizations

Library of Congress. Exchange and Gift Division.
Library of Congress. Hispanic Division.
Library of Congress. Hispanic Foundation.
Library of Congress. Library of Congress archives.
Library of Congress. National Library Service for the Blind and Print Disabled.
Library of Congress. Order Division.
Library of Congress. Reading Room for the Blind.

Subjects

Acquisitions (Libraries)--United States.
American letters.
Collection development (Libraries)--United States.
Libraries--Gifts, legacies.
Libraries--Special collections--Braille.
Libraries--Washington (D.C.)
National libraries--United States.

Places

Latin America--Library resources.
Portugal--Library resources.
Spain--Library resources.

Titles

Library of Congress archives, Exchange and Gift Division series

Description of Series

Container

REEL 1-124

Series

Card Index and Case Files, 1893-1954

Available only on microfilm. Shelf no. 19,934

The Card Index and Case Files are available on microfilm only and contain records relating to the activities of the Exchange and Gift Division, a unit of the Library of Congress responsible for acquiring materials by exchange, gift, deposit, or transfer. Records from predecessor Library units, such as the Order Division, also are included. The original records were reformatted on microfilm in 1985 by the Library's Photoduplication Service. Some physical materials in this series were destroyed before the microfilm was transferred to the Manuscript Division in 1988. The originals selected for preservation were added to the division's active files before being transferred to the Manuscript Division in 1996. The physical records are described in the Correspondence Files series. The index consists of card files documenting the names of donors and depositors, with some cards providing additional information, such as dates of gifts and descriptions of items donated. The names in the card index refer to correspondents found within the case files as well as the correspondence files. The case files comprise correspondence and memoranda regarding major gifts received. The Exchange and Gift Division used an "Important Gift Correspondence" stamp to indicate the significance of the case files. Gift lists, genealogies, and sorting room slips are interfiled with the correspondence.

Material types include card files, correspondence, memoranda, and lists on microfilm.

Index arranged alphabetically by name with the range of names noted for each microfilm reel.

Case files arranged chronologically by fiscal year (July through June the following year) and therein alphabetically by name of correspondent.

BOX 125-251

Correspondence Files, 1897-1979

The Correspondence Files constitute half of the collection and primarily contain correspondence regarding minor and major gifts acquired by the Exchange and Gift Division as well as items received by exchange, deposit, and transfer. Records from predecessor Library units, such as the Order Division, also are included. Some of the physical records that were microfilmed and preserved from the Card Index and Case Files series are found among the "Important Gift Correspondence" in this series. This set of correspondence documents donations of major gifts from or related to historical figures and entities in American history. The correspondence among the deposit files track items deposited into the Library's holdings under temporary terms, including when the materials were returned to the depositor, and when deposited items were later donated to the Library's permanent collections. The records also document the division's collecting activities related to braille transcriptions received for the Reading Room for the Blind (now the National Library Service for the Blind and Print Disabled) and materials acquired for the Hispanic Foundation (later the Hispanic Division, and now part of the Latin American, Caribbean, and European Division), a reading room dedicated to Spanish, Portuguese, and Latin American studies. Interfiled with the correspondence are memoranda, gift lists, genealogies, intra-Library transfers, and other material.

Material types include correspondence, memoranda, reports, lists, photostats, printed matter, and one audiocassette.

Arranged chronologically by fiscal year (July through June the following year) or alphabetically by name of correspondent.

Container List

Container	Contents
REEL 1-124	<p>Card Index and Case Files, 1893-1954</p> <p>Available only on microfilm. Shelf no. 19,934</p> <p>The Card Index and Case Files are available on microfilm only and contain records relating to the activities of the Exchange and Gift Division, a unit of the Library of Congress responsible for acquiring materials by exchange, gift, deposit, or transfer. Records from predecessor Library units, such as the Order Division, also are included. The original records were reformatted on microfilm in 1985 by the Library's Photoduplication Service. Some physical materials in this series were destroyed before the microfilm was transferred to the Manuscript Division in 1988. The originals selected for preservation were added to the division's active files before being transferred to the Manuscript Division in 1996. The physical records are described in the Correspondence Files series. The index consists of card files documenting the names of donors and depositors, with some cards providing additional information, such as dates of gifts and descriptions of items donated. The names in the card index refer to correspondents found within the case files as well as the correspondence files. The case files comprise correspondence and memoranda regarding major gifts received. The Exchange and Gift Division used an "Important Gift Correspondence" stamp to indicate the significance of the case files. Gift lists, genealogies, and sorting room slips are interfiled with the correspondence.</p> <p>Material types include card files, correspondence, memoranda, and lists on microfilm.</p> <p>Index arranged alphabetically by name with the range of names noted for each microfilm reel.</p> <p>Case files arranged chronologically by fiscal year (July through June the following year) and therein alphabetically by name of correspondent.</p>
REEL 1-56	Card index, circa 1893- circa 1954
REEL 1	A.A. Grapevine Inc. - Alpine Club of Canada
REEL 2	Alrich, Mrs. Emma B. - American Meat Packers' Association
REEL 3	American Medical Association - Angas, L. L. B.
REEL 4	Angel, Juvenal L. - Audio-Visual Publications, Inc.
REEL 5	Audit Bureau of Circulations - Bascon, Robert O.
REEL 6	Base Hospital 18 Association - Billingfelt, E. E.
REEL 7	Billings, Mrs. Braddish - Boykin, Richard Manning
REEL 8	Boyle, J. E. - Brown-White Co.
REEL 9	Browne, C. A. - Cambridge University Library
REEL 10	Camden, N.J., Board of Trade - Catterall, Mrs. Ralph
REEL 11	Cattle Growers Interstate Executive Committee - Chūō Kōronsha
REEL 12	Church, A. H. - Columbia University Law School
REEL 13	Columbia University Library - Corstorphine, G. S.
REEL 14	Cort, Cyrus - Darte, George L.
REEL 15	Dartmouth Alumni Council - Dewton, Johannes L.
REEL 16	Dexter, Ernest J. - Dye, Robert
REEL 17	Dyer, Mrs. A. C. - Essig, E. O.
REEL 18	Esso, Inc. - Fishburne, B. P.
REEL 19	Fisher, K. - Friedrich-Wilhelms-Universität
REEL 20	Friend, A. - Giffin, Mrs. Stewart H.

Card Index and Case Files, 1893-1954

Container	Contents
REEL 21	Gifford, Charles L. - Green, Richardson L.
REEL 22	Green, Mrs. S. G. - Hardin-Simmons University, Abilene, Tex.
REEL 23	Harding, Warren G. - Hellers, Hilda H.
REEL 24	Heller, Jacques M. - Homeopathic Recorder, The
REEL 25	Honan, William Francis - Independence Inspection Bureau, Philadelphia
REEL 26	Independent, The - Jamaica Progressive League
REEL 27	James, Bushrod Washington - Kanof, Abram
REEL 28	Kansas Academy of Sciences - Kolisch, Rudolf
REEL 29	Koll, Gustav - Leaves of Healing
REEL 30	Leavitt, Ezekiel - Lochte, Mrs. Henry
REEL 31	Lock, Benjamin Fossett - McDiarmid, E. W., Jr.
REEL 32	McDonald, Arthur - Marshall, Hubert S.
REEL 33	Marshall, J. H. - Methodist Commission on Chaplains
REEL 34	Methodist Episcopal Church - Montpellier Université, France
REEL 35	Montréal, Québec, Canada, Bibliothèque Publique - National Assembly of Civil Service Commissions
REEL 36	National Association for Constitutional Government - Nedzelnitsky, J.
REEL 37	Needham, C. K. - Newlon, Edgar A.
REEL 38	Newman, Arnold - Opdycke, Leonard
REEL 39	Open Court, The - Pauer, Louis
REEL 40	Paul, Alice - Pierantoni, Augusto
REEL 41	Pierce, A. R. - Pringle, Ruperto
REEL 42	Print Club, The - Refsum, Helge
REEL 43	Refuge in the City of Boston - Rocuant, Miguel Luis
REEL 44	Rodabaugh, James H. - St. Luke's Hospital
REEL 45	Saint M - Seaton, G. W.
REEL 46	Seattle Alaska-Yukon Exposition, 1909 - Smalfin
REEL 47	Small, A. J. - Southern Iron and Steel Co.
REEL 48	Southern Library School, Atlanta, Ga. - Ston-Borough, John J.
REEL 49	Stone, A. D. - Tennent, H. C.
REEL 50	Tennessee Academy of Science - Trinitarian Bible Society
REEL 51	Trinity Buildings Corp. of New York - Universities' Mission to Central Africa
REEL 52	University Art Shop - Walkley, S. J.
REEL 53	Wall, Alexander J. - Westermeier, Eugene
REEL 54	Western Air Lines Inc. - Wischnitzer, Mark
REEL 55	Wisconsin Academy of Sciences, Arts, and Letters - Young Men's Business Association
REEL 56	Young Men's Christian Association - Zymotechnic Institute and Siebel's Brewing Academy
REEL 57-124	Case files, Important Gift Correspondence
REEL 57	A-Z, 1893-1907
REEL 58	A-Z, 1907-1912
REEL 59	A-Z, 1912-1915
REEL 60	A-Z, 1915-1917
REEL 61	A-Z, 1917-1919
REEL 62	A-Z, 1919-1920
REEL 63	A-Z, 1920-1921
REEL 64	A-Z, 1921-1922

Card Index and Case Files, 1893-1954

Container	Contents
REEL 65	A-Z, 1922-1923
REEL 66	A-Z, 1923-1924
REEL 67	A-Z, 1924-1925
REEL 68	A-Z, 1925-1926
REEL 69	A-K, 1926-1927
REEL 70	L-Z, 1926-1927 Includes gift lists and genealogies
REEL 71	A-K, 1927-1928
REEL 72	L-Z, 1927-1928
REEL 73	A-K, 1928-1929
REEL 74	L-Z, 1928-1929 Includes gift lists, genealogies, and sorting room slips
REEL 75	A-K, 1929-1930
REEL 76	L-Z, 1929-1930 Includes genealogies
REEL 77	A-F, 1930-1931
REEL 78	G-N, 1930-1931
REEL 79	O-Z, 1930-1931 Includes gift lists and genealogies
REEL 80	A-F, 1931-1932
REEL 81	G-N, 1931-1932
REEL 82	O-Z, 1931-1932
REEL 83	A-F, 1932-1933
REEL 84	G-N, 1932-1933
REEL 85	O-Z, 1932-1933
REEL 86	A-F, 1933-1934
REEL 87	G-N, 1933-1934
REEL 88	O-Z, 1933-1934
REEL 89	A-F, 1934-1935
REEL 90	G-N, 1934-1935
REEL 91	O-Z, 1934-1935
REEL 92	A-F, 1935-1936
REEL 93	G-N, 1935-1936
REEL 94	O-Z, 1935-1936
REEL 95	A-F, 1936-1937
REEL 96	G-N, 1936-1937
REEL 97	O-Z, 1936-1937
REEL 98	A-F, 1937-1938
REEL 99	G-N, 1937-1938
REEL 100	O-Z, 1937-1938
REEL 101	A-F, 1938-1939
REEL 102	G-N, 1938-1939
REEL 103	O-Z, 1938-1939
REEL 104	A-C, 1939-1940
REEL 105	D-K, 1939-1940
REEL 106	L-R, 1939-1940
REEL 107	S-Z, 1939-1940

Card Index and Case Files, 1893-1954

Container	Contents
REEL 108	A-F, 1940-1941
REEL 109	G-N, 1940-1941
REEL 110	O-Z, 1940-1941
REEL 111	A-C, 1941-1942
REEL 112	D-N, 1941-1942
REEL 113	O-Z, 1941-1942
REEL 114	A-Z, 1942-1943
REEL 115	A-Z, 1943-1944
REEL 116	A-Z, 1944-1945
REEL 117	A-Z, 1945-1946
REEL 118	A-Z, 1946-1947
REEL 119	A-Z, 1947-1948
REEL 120	A-Z, 1948-1949
REEL 121	A-Z, 1949-1951
REEL 122	A-Z, 1951-1952
REEL 123	A-Z, 1952-1953
REEL 124	A-Z, 1953-1954
BOX 125-251	Correspondence Files, 1897-1979 <p>The Correspondence Files constitute half of the collection and primarily contain correspondence regarding minor and major gifts acquired by the Exchange and Gift Division as well as items received by exchange, deposit, and transfer. Records from predecessor Library units, such as the Order Division, also are included. Some of the physical records that were microfilmed and preserved from the Card Index and Case Files series are found among the "Important Gift Correspondence" in this series. This set of correspondence documents donations of major gifts from or related to historical figures and entities in American history. The correspondence among the deposit files track items deposited into the Library's holdings under temporary terms, including when the materials were returned to the depositor, and when deposited items were later donated to the Library's permanent collections. The records also document the division's collecting activities related to braille transcriptions received for the Reading Room for the Blind (now the National Library Service for the Blind and Print Disabled) and materials acquired for the Hispanic Foundation (later the Hispanic Division, and now part of the Latin American, Caribbean, and European Division), a reading room dedicated to Spanish, Portuguese, and Latin American studies. Interfiled with the correspondence are memoranda, gift lists, genealogies, intra-Library transfers, and other material.</p> <p>Material types include correspondence, memoranda, reports, lists, photostats, printed matter, and one audiocassette.</p> <p>Arranged chronologically by fiscal year (July through June the following year) or alphabetically by name of correspondent.</p>
BOX 125-236	Minor gifts
BOX 125	Gift correspondence (12 folders)
BOX 125	Intra-Library transfers, 1920-1921
BOX 125	Gift correspondence, Thomas Charles Martin, 1921-1922
BOX 125	Intra-Library transfers, 1921-1922
BOX 125	Gift correspondence, 1922-1923 (2 folders)
BOX 125	Intra-Library transfers, 1922-1923

Correspondence Files, 1897-1979

Container	Contents
BOX 125	Gift correspondence, 1923-1924
BOX 125	Intra-Library transfers, 1923-1924
BOX 125	Gift correspondence, 1924-1925 (2 folders)
BOX 125	Intra-Library transfers, 1924-1925
BOX 125	Gift correspondence, 1925-1926 (2 folders)
BOX 125	Braille transcriptions, 1925-1926
BOX 126	Gift lists, 1925-1926
BOX 126	Intra-Library transfers, 1925-1926
BOX 126	Gift correspondence, 1926-1927 (4 folders)
BOX 126	Braille transcriptions, 1926-1927
BOX 126	Gift lists, 1926-1927
BOX 127	Gift correspondence, 1927-1928 (5 folders)
BOX 127	Braille transcriptions, 1927-1928
BOX 127	Genealogies, 1927-1928
BOX 127	Gift lists, 1927-1928
BOX 128	Gift correspondence, A-Q, 1928-1929 (5 folders)
BOX 129	Gift correspondence, R-Z, 1928-1929
BOX 129	Braille transcriptions, 1928-1929
BOX 129	Intra-Library transfers, 1928-1929
BOX 129	Gift correspondence, A-L, 1929-1930 (3 folders)
BOX 130	Gift correspondence, M-Z, 1929-1930 (2 folders)
BOX 130	Braille transcriptions, 1929-1930
BOX 130	Gift lists, 1929-1930
BOX 130	Intra-Library transfers, 1929-1930
BOX 130	Gift correspondence, A-F, 1930-1931 (2 folders)
BOX 131	Gift correspondence, G-Z, 1930-1931 (5 folders)
BOX 131	Braille transcriptions, 1930-1931
BOX 131	Intra-Library transfers, 1930-1931
BOX 131	Gift correspondence, A-B, 1931-1932 (2 folders)
BOX 132	Gift correspondence, C-Z, 1931-1932 (7 folders)
BOX 132	Braille transcriptions, 1931-1932
BOX 132	Intra-Library transfers, 1931-1932
BOX 133	Gift correspondence, A-M, 1932-1933 (4 folders)
BOX 134	Gift correspondence, N-Z, 1932-1933 (3 folders)

Correspondence Files, 1897-1979

Container	Contents
BOX 134	Braille transcriptions, 1932-1933
BOX 134	Genealogies, 1932-1933
BOX 134	Gift lists, 1932-1933
BOX 134	Intra-Library transfers, 1932-1933
BOX 135	Gift correspondence, A-M, 1933-1934 (13 folders)
BOX 136	Gift correspondence, N-S, 1933-1934 (6 folders)
BOX 136	Braille transcriptions, 1933-1934
BOX 136	Genealogies, 1933-1934
BOX 136	Gift lists, 1933-1934
BOX 136	Intra-Library transfers, 1933-1934
BOX 136	Sorting room, gift slips, 1933-1934
BOX 136	Gift correspondence, A, 1934-1935
BOX 137	Gift correspondence, B-M, 1934-1935 (13 folders)
BOX 138	Gift correspondence, N-Y, 1934-1935 (8 folders)
BOX 138	Braille transcriptions, 1934-1935
BOX 138	Genealogies, 1934-1935
BOX 138	Gift lists, 1934-1935
BOX 139	Intra-Library transfers, 1934-1935
BOX 139	Gift correspondence, A-M, 1935-1936 (7 folders)
BOX 140	Gift correspondence, N-Z, 1935-1936 (4 folders)
BOX 140	Braille transcriptions, 1935-1936
BOX 140	Genealogies, 1935-1936 (2 folders) (1 audiocassette)
BOX 141	Gift lists, 1935-1936 (2 folders)
BOX 141	Intra-Library transfers, 1935-1936
BOX 141	Gift correspondence, A-H, 1936-1937 (5 folders)
BOX 142	Gift correspondence, I-Y, 1936-1937 (4 folders)
BOX 142	Braille transcriptions, 1936-1937
BOX 142	Genealogies, 1936-1937 (2 folders)
BOX 142	Gift lists, 1936-1937
BOX 143	Intra-Library transfers, 1936-1937
BOX 143	Transfers from Copyright, 1936-1937
BOX 143	Gift correspondence, A-I, 1937-1938 (6 folders)
BOX 144	Gift correspondence, J-S, 1937-1938 (7 folders)

Correspondence Files, 1897-1979

Container	Contents
BOX 145	Gift correspondence, T-Z, 1937-1938 (2 folders)
BOX 145	Braille transcriptions, 1937-1938
BOX 145	Genealogies, 1937-1938
BOX 145	Gift lists, 1937-1938 (2 folders)
BOX 145	Intra-Library transfers, 1937-1938
BOX 145	Gift correspondence, A, 1938-1939
BOX 146	Gift correspondence, Am-D, 1938-1939 (5 folders)
BOX 147	Gift correspondence, De-I, 1938-1939 (4 folders)
BOX 148	Gift correspondence, J-P, 1938-1939 (4 folders)
BOX 149	Gift correspondence, Pe-U, 1938-1939 (5 folders)
BOX 150	Gift correspondence, Un-Y, 1938-1939 (2 folders)
BOX 150	Braille transcriptions, 1938-1939
BOX 150	Genealogies, 1938-1939 (2 folders)
BOX 150	Gift lists, 1938-1939 (3 folders)
BOX 150	Intra-Library transfers, 1938-1939
BOX 151	Gift correspondence, A-H, 1939-1940 (5 folders)
BOX 152	Gift correspondence, Ha-S, 1939-1940 (5 folders)
BOX 153	Gift correspondence, T-Y, 1939-1940
BOX 153	Braille transcriptions, 1939-1940 (2 folders)
BOX 153	Genealogies, 1939-1940
BOX 153	Gift lists, 1939-1940
BOX 153	Gift lists, foreign language, 1939-1940
BOX 153	Intra-Library transfers, 1939-1940
BOX 154	Gift correspondence, A-D, 1940-1941 (6 folders)
BOX 155	Gift correspondence, E-M, 1940-1941 (6 folders)
BOX 156	Gift correspondence, N-Y, 1940-1941 (6 folders)
BOX 157	Gift lists, source unknown, 1940-1941
BOX 157	Intra-Library transfers, 1940-1941
BOX 157	Gift correspondence, A-C, 1941-1942 (4 folders)
BOX 158	Gift correspondence, Co-K, 1941-1942 (6 folders)

Correspondence Files, 1897-1979

Container	Contents
BOX 159	Gift correspondence, L-Q, 1941-1942 (6 folders)
BOX 160	Gift correspondence, R-Z, 1941-1942 (4 folders)
BOX 160	Braille transcriptions, 1941-1942
BOX 161	Genealogies, 1941-1942
BOX 161	Gift lists, 1941-1942 (2 folders)
BOX 161	Gift lists, foreign language, 1941-1942
BOX 161	Gift lists, source unknown, 1941-1942
BOX 161	Intra-Library transfers, 1941-1942
BOX 161	Memoranda, 1941-1942
BOX 161	Memoranda, gift report, 1941
BOX 161	Gift correspondence, Am, 1942-1943
BOX 162	Gift correspondence, Am-B, 1942-1943 (6 folders)
BOX 163	Gift correspondence, C-F, 1942-1943 (6 folders)
BOX 164	Gift correspondence, G-K, 1942-1943 (6 folders)
BOX 165	Gift correspondence, L-N, 1942-1943 (5 folders)
BOX 166	Gift correspondence, O-S, 1942-1943 (8 folders)
BOX 167	Gift correspondence, T-Z, 1942-1943 (5 folders)
BOX 167	Braille transcriptions, 1942-1943
BOX 167	Genealogies, 1942-1943 (2 folders)
BOX 167	Gift lists, 1942-1943 (3 folders)
BOX 167	Intra-Library transfers, 1942-1943
BOX 167	Memoranda, 1942-1943
BOX 168	Gift correspondence, A-B, 1943-1944 (6 folders)
BOX 169	Gift correspondence, C-G, 1943-1944 (6 folders)
BOX 170	Gift correspondence, H-M, 1943-1944 (7 folders)
BOX 171	Gift correspondence, Ma-Q, 1943-1944 (8 folders)
BOX 172	Gift correspondence, R-V, 1943-1944 (7 folders)
BOX 173	Gift correspondence, W-Z, 1943-1944 (3 folders)
BOX 173	Braille transcriptions, 1943-1944
BOX 173	Genealogies, 1943-1944 (2 folders)

Correspondence Files, 1897-1979

Container	Contents
BOX 173	Gift lists, 1943-1944
BOX 173	Gift lists, foreign language, 1943-1944
BOX 173	Gift lists, source unknown, 1943-1944
BOX 173	Intra-Library transfers, 1943-1944
BOX 173	Intra-Library transfers, foreign language, 1943-1944
BOX 173	Memoranda, 1943-1944
BOX 173	Gift correspondence, A, 1944-1945 (2 folders)
BOX 174	Gift correspondence, B-D, 1944-1945 (5 folders)
BOX 175	Gift correspondence, E-I, 1944-1945 (6 folders)
BOX 176	Gift correspondence, J-M, 1944-1945 (8 folders)
BOX 177	Gift correspondence, N-R, 1944-1945 (6 folders)
BOX 178	Gift correspondence, S-Z, 1944-1945 (7 folders)
BOX 179	Braille transcriptions, 1944-1945
BOX 179	Genealogies, 1944-1945
BOX 179	Gift lists, 1944-1945
BOX 179	Gift lists, source unknown, 1944-1945
BOX 179	Intra-Library transfers, 1944-1945
BOX 179	Memoranda, 1944-1945
BOX 179	Replacement copies, 1944-1945
BOX 179	Gift correspondence, A-Bo, 1945-1946 (4 folders)
BOX 180	Gift correspondence, Bo-D, 1945-1946 (6 folders)
BOX 181	Gift correspondence, E-I, 1945-1946 (7 folders)
BOX 182	Gift correspondence, J-Ne, 1945-1946 (6 folders)
BOX 183	Gift correspondence, Ne-So, 1945-1946 (7 folders)
BOX 184	Gift correspondence, Sp-Z, 1945-1946 (7 folders)
BOX 184	Braille transcriptions, 1945-1946
BOX 184	Genealogies, 1945-1946
BOX 185	Gift lists, 1945-1946
BOX 185	Gift lists, source unknown, 1945-1946
BOX 185	Intra-Library transfers, 1945-1946
BOX 185	Memoranda, 1945-1946
BOX 185	Replacement copies, 1945-1946
BOX 185	United States Department of State, dispatches, 1945-1946
BOX 185	Gift correspondence, A-Br, 1946-1947 (5 folders)

Correspondence Files, 1897-1979

Container	Contents
BOX 186	Gift correspondence, Br-E, 1946-1947 (6 folders)
BOX 187	Gift correspondence, F-K, 1946-1947 (8 folders)
BOX 188	Gift correspondence, L-N, 1946-1947 (7 folders)
BOX 189	Gift correspondence, O-So, 1946-1947 (7 folders)
BOX 190	Gift correspondence, So-Z, 1946-1947 (8 folders)
BOX 191	Braille transcriptions, 1946-1947
BOX 191	Genealogies, 1946-1947
BOX 191	Gift lists, 1946-1947
BOX 191	Gift lists, source unknown, 1946-1947
BOX 191	Intra-Library transfers, 1946-1947
BOX 191	Replacement copies, 1946-1947
BOX 191	Gift correspondence, A-Bo, 1947-1948 (4 folders)
BOX 192	Gift correspondence, Bo-D, 1947-1948 (7 folders)
BOX 193	Gift correspondence, E-H, 1947-1948 (8 folders)
BOX 194	Gift correspondence, I-Mi, 1947-1948 (7 folders)
BOX 195	Gift correspondence, M-Re, 1947-1948 (8 folders)
BOX 196	Gift correspondence, Rh-T, 1947-1948 (7 folders)
BOX 197	Gift correspondence, U-Z, 1947-1948 (5 folders)
BOX 197	Braille transcriptions, 1947-1948
BOX 197	Genealogies, 1947-1948
BOX 197	Gift lists, 1947-1948 (2 folders)
BOX 197	Intra-Library transfers, 1947-1948
BOX 197	Memoranda, 1947-1948
BOX 197	Replacement copies, 1947-1948
BOX 198	Gift correspondence, A-CI, 1948-1949 (6 folders)
BOX 199	Gift correspondence, CI-G, 1948-1949 (6 folders)
BOX 200	Gift correspondence, H-L, 1948-1949 (6 folders)
BOX 201	Gift correspondence, M-O, 1948-1949 (6 folders)
BOX 202	Gift correspondence, P-S, 1948-1949 (6 folders)

Correspondence Files, 1897-1979

Container	Contents
BOX 203	Gift correspondence, T-Z, 1948-1949 (5 folders)
BOX 203	Bound volume correspondence, 1948-1949
BOX 203	Braille transcriptions, 1948-1949
BOX 203	Genealogies, 1948-1949
BOX 204	Gift lists, 1948-1949
BOX 204	Gift lists, source unknown, 1948-1949
BOX 204	Intra-Library transfers, 1948-1949
BOX 204	Memoranda, 1948-1949
BOX 204	Replacement copies, 1948-1949
BOX 204	Gift correspondence, A-BI, 1949-1950 (4 folders)
BOX 205	Gift correspondence, BI-D, 1949-1950 (7 folders)
BOX 206	Gift correspondence, E-I, 1949-1950 (7 folders)
BOX 207	Gift correspondence, J-M, 1949-1950 (6 folders)
BOX 208	Gift correspondence, N-Sh, 1949-1950 (7 folders)
BOX 209	Gift correspondence, Sh-Wi, 1949-1950 (6 folders)
BOX 210	Gift correspondence, Wi-Z, 1949-1950 (2 folders)
BOX 210	Bound volume correspondence, A-H, 1949-1950 (6 folders)
BOX 211	Bound volume correspondence, I-Z, 1949-1950 (9 folders)
BOX 211	Braille transcriptions, 1949-1950
BOX 211	Duplication requests, 1949-1950
BOX 212	Genealogies, 1949-1950
BOX 212	Gift lists, 1949-1950
BOX 212	Gift lists, source unknown, 1949-1950
BOX 212	Intra-Library transfers, 1949-1950
BOX 212	Map Division, request letters, 1949-1950
BOX 212	Memoranda, 1949-1950
BOX 212	Replacement copies, 1949-1950
BOX 212	Gift correspondence, A-Ba, 1950-1951 (4 folders)
BOX 213	Gift correspondence, Be-D, 1950-1951 (6 folders)
BOX 214	Gift correspondence, E-H, 1950-1951 (6 folders)
BOX 215	Gift correspondence, I-M, 1950-1951 (8 folders)
BOX 216	Gift correspondence, N-Se, 1950-1951 (9 folders)

Correspondence Files, 1897-1979

Container	Contents
BOX 217	Gift correspondence, Se-We, 1950-1951 (6 folders)
BOX 218	Gift correspondence, We-Z, 1950-1951 (2 folders)
BOX 218	Bound volume correspondence, A-L, 1950-1951 (8 folders)
BOX 219	Bound volume correspondence, M-Z, 1950-1951 (7 folders)
BOX 219	Braille transcriptions, 1950-1951
BOX 219	Genealogies, 1950-1951
BOX 219	Gift lists, 1950-1951
BOX 219	Gift lists, source unknown, 1950-1951
BOX 220	Intra-Library transfers, 1950-1951
BOX 220	Memoranda, 1950-1951
BOX 220	Complimentary copies, 1950-1951
BOX 220	Replacement copies, 1950-1951
BOX 220	Gift correspondence, A-B, 1951-1952 (5 folders)
BOX 221	Gift correspondence, C-Fl, 1951-1952 (7 folders)
BOX 222	Gift correspondence, Fo-J, 1951-1952 (7 folders)
BOX 223	Gift correspondence, K-N, 1951-1952 (5 folders)
BOX 224	Gift correspondence, O-S, 1951-1952 (7 folders)
BOX 225	Gift correspondence, T-Z, 1951-1952 (7 folders)
BOX 225	Bound volume correspondence, A, 1951-1952 (2 folders)
BOX 226	Bound volume correspondence, B-R, 1951-1952 (16 folders)
BOX 227	Bound volume correspondence, S-Z, 1951-1952 (4 folders)
BOX 227	Braille transcriptions, 1951-1952
BOX 227	Genealogies, 1951-1952
BOX 227	Gift lists, 1951-1952
BOX 227	Gift lists, source unknown, 1951-1952
BOX 227	Government Losses in Shipment Act, 1951-1952
BOX 227	Intra-Library transfers, 1951-1952
BOX 227	Memoranda, 1951-1952
BOX 227	Memoranda, Hungarian works of art, 1951-1952
BOX 227	Memoranda, operational procedures, 1951-1952
BOX 227	Replacement copies, 1951-1952
BOX 227	Transfers from Copyright, 1951-1952
BOX 227	Gift correspondence, A-Al, 1952-1953

Correspondence Files, 1897-1979

Container	Contents
BOX 228	Gift correspondence, Au-C, 1952-1953 (5 folders)
BOX 229	Gift correspondence, D-J, 1952-1953 (6 folders)
BOX 230	Gift correspondence, K-Sh, 1952-1953 (7 folders)
BOX 231	Gift correspondence, Sh-W, 1952-1953 (8 folders)
BOX 232	Gift correspondence, X-Y, 1952-1953
BOX 232	Genealogies, 1952-1953
BOX 232	Gift lists, 1952-1953
BOX 232	Gift lists, source unknown, 1952-1953
BOX 232	Government Losses in Shipment Act, 1952-1953
BOX 232	Intra-Library transfers, 1952-1953
BOX 232	Memoranda, 1952-1953
BOX 232	Memoranda, operational procedures, 1952-1953
BOX 232	Replacement copies, 1952-1953
BOX 232	Transfers from Copyright, 1952-1953
BOX 232	Gift correspondence, A-B, 1953-1954 (3 folders)
BOX 233	Gift correspondence, C-M, 1953-1954 (12 folders)
BOX 234	Gift correspondence, R-W, 1953-1954 (6 folders)
BOX 234	Bound volume correspondence, 1953-1954 (20 folders)
BOX 235	Genealogies, 1953-1954
BOX 235	Gift lists, 1953-1954
BOX 235	Gift lists, source unknown, 1953-1954
BOX 235	Intra-Library transfers, 1953-1954
BOX 235	Memoranda, 1953-1954
BOX 235	Memoranda, operational procedures, 1953-1954
BOX 235	Replacement copies, 1953-1954
BOX 235	Transfers from Copyright, 1953-1954
BOX 235	Gift correspondence, 1954-1955 (12 folders)
BOX 235	Sorting room, gift slips, 1925-1949
BOX 235	Transfer from Copyright, 1921-1927
BOX 236	Braille transcriptions, 1951-1966 (15 folders)
BOX 237-239	Important Gift Correspondence
BOX 237	Adams, James Truslow, 1939-1940
BOX 237	Anthony, Susan B., 1902-1903, 1935-1942 (2 folders)
BOX 237	Baruch, Bernard M., 1936-1937
BOX 237	Benet, William Rose, 1941-1942
BOX 237	Berryman, Clifford K., 1944-1945

Correspondence Files, 1897-1979

Container	Contents
BOX 237	Birth Control Clinical Research Bureau, 1929-1930
BOX 237	Boni & Liveright, 1923-1924
BOX 237	Butler, Nicholas Murray, 1925-1926, 1938-1939
BOX 237	Caldwell, Erskine, 1946-1947
BOX 237	Charles E. Tuttle Co., 1936-1937
BOX 237	Constantinople, Prince of Byzantium, 1937-1938
BOX 237	Eakins, Thomas, 1915-1916
BOX 237	Eisenhower, Dwight D., 1946-1965
BOX 237	Elliot, Charles N., 1941-1946
BOX 237	Ertz, Edward, 1915-1916
BOX 237	Fish, Hamilton, 1938-1943
BOX 237	Gallatin, Albert, 1926-1927
BOX 237	Gilpin, Laura, 1933-1934
BOX 237	Harper, Ida Husted, 1914-1929
BOX 237	Harris, William Laurel, 1915-1916
BOX 237	Harrison, Mary Ford, 1914-1934, 1955
BOX 237	Harrisse, Henry, 1910-1916 (2 folders)
BOX 237	Hawley, Emily C., 1919-1920
BOX 237	Hay, Clarence, 1915-1916, 1960
BOX 237	Heaton, A. G., 1914-1915
BOX 237	Hersholt, Jean, 1949-1954 (2 folders)
BOX 237	Hewson, Mrs. John H., 1921-1922
BOX 238	Holmes, Oliver Wendell, Jr., 1919-1935
BOX 238	Hughes, Mrs. Charles Evans, 1933-1934, 1945-1952
BOX 238	Hull, Cordell, 1951-1952
BOX 238	Isham, Mrs. Charles (Mary Lincoln), 1938-1938
BOX 238	Johnston, John, 1923-1924
BOX 238	Kellogg Co., 1926-1927
BOX 238	Kirstein, Lincoln, 1943-1944
BOX 238	Kohn, Hans, 1934-1935
BOX 238	Lincoln, Mary Todd, 1928-1929
BOX 238	Lincoln, Robert Todd, 1922-1923 (2 folders)
BOX 238	Lindsey, Ben B., 1943-1961, 1977 (5 folders)
BOX 239	MacKaye, Percy, 1928-1929
BOX 239	Madariaga, Salvador de, 1947-1948
BOX 239	Mann, Thomas, 1943-1944
BOX 239	Marx, Groucho, 1965-1967
BOX 239	Masters, Edgar Lee, 1935-1936
BOX 239	Miller, Henry, 1939-1940
BOX 239	Morgenthau, Henry, Jr., 1937-1938
BOX 239	Morgenthau, Henry, Sr., 1933-1934
BOX 239	Mizner, Addison, 1929-1930
BOX 239	Moldenke, Richard, 1929-1930

Correspondence Files, 1897-1979

Container	Contents
BOX 239	Morrow, Elizabeth, 1937-1938
BOX 239	National American Women Suffrage Association Collection, 1939-1940
BOX 239	Perkins, Frances, 1944-1945
BOX 239	Portington, Frederick E., 1924-1925
BOX 239	Queneau, Raymond, 1937-1938
BOX 239	Rockefeller, John D., Jr., 1939-1940
BOX 239	Roosevelt, Edith Kermit Carow, 1939-1940
BOX 239	Roosevelt, Franklin D., 1941-1942
BOX 239	Roosevelt, Theodore, 1931-1932
BOX 239	Root, Elihu, Jr., 1941-1942
BOX 239	Sherard, Robert Harborough, 1938-1939
BOX 239	Stieglitz, Alfred, 1948-1949
BOX 239	Sullivan, Mark, 1928-1929, 1935-1936
BOX 239	United States Army, 1919-1920
BOX 239	Upton, Harriet Taylor, 1924-1925
BOX 239	Usher, Leila, 1937-1938
BOX 239	Wheelock, John Hall, 1939-1940
BOX 239	Williams, Gluyas, 1944-1945
BOX 239	Woodson, Carter Goodwin, 1929-1930
BOX 239	Writers War Board, 1945-1946
BOX 240-249	Deposit files
BOX 240	A-Bo, 1898-1965 (10 folders)
BOX 241	Bo-Cr, 1903-1963 (9 folders)
BOX 242	Cr-E, 1905-1965 (9 folders)
BOX 243	F-Ha, 1901-1964 (9 folders)
BOX 244	Ha-L, 1905-1960 (11 folders)
BOX 245	M-N, 1906-1966 (9 folders)
BOX 246	O-Si, 1901-1962 (8 folders)
BOX 247	Si-T, 1908-1960 (8 folders)
BOX 248	U-V, 1908-1964 (9 folders)
BOX 249	W-Z, 1905-1958 (6 folders)
BOX 250-251	Hispanic Foundation files
BOX 250	Correspondence, 1939-1943
BOX 250	Gift lists, A-L, 1940-1941 (10 folders)
BOX 251	Gift lists, M-Z, 1940-1941 (11 folders)