

Robert Taft, Jr. Papers
A Finding Aid to the Collection in the Library of Congress



Manuscript Division, Library of Congress
Washington, D.C.
2009

Contact information: <https://hdl.loc.gov/loc.mss/mss.contact>

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Prepared by Manuscript Division staff

Finding aid encoded by Library of Congress Manuscript Division, 2009
Revised 2024 January

Collection Summary

Title: Robert Taft, Jr. Papers

Inclusive Dates: 1897-1993

Bulk Dates: 1963-1976

ID No.: MSS57166

Creator: Taft, Robert, Jr., 1917-1993

Extent: 118,650 items

Extent: 339 containers plus 3 classified, 2 oversize and 3 cartons of computer tapes

Extent: 141.2 linear feet

Language: Collection material in English

Location: Manuscript Division, Library of Congress, Washington, D.C.

LC Catalog record: <https://lcn.loc.gov/mm81057166>

Summary: Lawyer, state legislator, and U.S. representative and senator from Ohio. Correspondence, memoranda, minutes, press releases, agenda, schedules, bills, rosters, printed material, scrapbooks, and other papers comprising Taft's personal, professional, and legislative files and documenting his career as a lawyer in Cincinnati and state legislator, U.S. representative, and senator from Ohio, and as an advisor to President Richard M. Nixon.

Selected Search Terms

The following terms have been used to index the description of this collection in the LC Catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically.

People

Aronoff, Stanley J.--Correspondence.

Bush, George, 1924-2018--Correspondence.

Dargusch, Carlton S. (Carlton Spencer)--Correspondence.

Dirksen, Everett McKinley--Correspondence.

Dole, Robert J., 1923-2021--Correspondence.

Ford, Gerald R., 1913-2006--Correspondence.

Glenn, John, 1921-2016--Correspondence.

Hoover, Herbert, 1874-1964--Correspondence.

Kelley, John J., Jr.--Correspondence.

Kissinger, Henry, 1923-2023--Correspondence.

MacArthur, Douglas, 1880-1964--Correspondence.

Martin, I. Jack (Isaac Jack), 1908-1966--Correspondence.

Nixon, Richard M. (Richard Milhous), 1913-1994--Correspondence.

Rhodes, James A. (James Allen), 1909-2001--Correspondence.

Richardson, Elliot L., 1920-1999--Correspondence.

Rubin, Carl Bernard, 1920- --Correspondence.

Taft family.

Taft, Robert A. (Robert Alphonso), 1889-1953. Robert A. Taft papers.

Taft, Robert, Jr., 1917-1993.

Organizations

Appalachian Regional Commission.

United States. Congress. House. Committee on Foreign Affairs.

United States. Congress. Senate. Committee on Armed Services.

United States. Congress. Senate. Committee on Banking, Housing, and Urban Affairs.

United States. Congress. Senate. Committee on Labor and Public Welfare.

United States. National Labor Relations Act.

United States. Occupational Safety and Health Act of 1970.

Subjects

Birth control.

Collective labor agreements--Medical personnel--United States.
Industrial hygiene--Law and legislation.
Industrial safety--Law and legislation.
Population.
Practice of law--Ohio--Cincinnati.
Vietnam War, 1961-1975.

Places

Middle East--Politics and government--1945-1979.
Ohio--Politics and government--20th century.
United States--Politics and government--20th century.

Occupations

Lawyers.
Legislators--Ohio.
Representatives, U.S. Congress--Ohio.
Senators, U.S. Congress--Ohio.

Acquisition Information

The papers of Robert Taft, Jr., lawyer, state legislator, and U.S. representative and senator from Ohio, were deposited in the Library of Congress in 1976. Numerous additions were received between 1977 and 1994.

Processing History

The collection was processed in 1994 by Kathleen M. Dondanville with the assistance of Jennifer Barbour, Paul Colton, Andrew Passett, and Al Stein. The finding aid was revised in 2009.

Transfers

Motion picture films, sound and video recordings, and photographs have been transferred to the appropriate custodial divisions of the Library where they are identified as part of these papers.

Copyright Status

Copyright in the unpublished writings of Robert Taft, Jr., in these papers and in other collections of papers in the custody of the Library of Congress has been dedicated to the public.

Access and Restrictions

The papers of Robert Taft, Jr. are open to research. Researchers are advised to contact the Manuscript Reading Room prior to visiting. Many collections are stored off-site and advance notice is needed to retrieve these items for research use.

Security Classified Documents

Government regulations control the use of security classified items in this collection. Manuscript Division staff can furnish information concerning access to and use of classified material.

Preferred Citation

Researchers wishing to cite this collection should include the following information: Container number, Robert Taft, Jr. Papers, Manuscript Division, Library of Congress, Washington, D.C.

Biographical Note

Date	Event
1917, Feb. 26	Born, Cincinnati, Ohio
1939	B.A., Yale University, New Haven, Conn. Married Blanca Noel (died 1968)
1942	LL.B., Harvard Law School, Harvard University, Cambridge, Mass.
1942-1946	Commissioned ensign, United States Naval Reserve
1942-1945	Took part in landings at Guadalcanal, Sicily, Salerno, Normandy, and Okinawa during World War II
1944	Awarded navy commendation medal
1946-1954	Lawyer, law firm of Taft, Stettinius and Hollister, Cincinnati, Ohio; became partner, 1951
1955-1962	Member, Ohio House of Representatives
1961-1962	Republican majority floor leader, Ohio House of Representatives
1963-1964	Member-at-large, United States House of Representatives
1964	Ran unsuccessfully for United States Senate
1965-1966	Partner, law firm of Taft, Stettinius and Hollister, Cincinnati, Ohio
1967-1970	Member, United States House of Representatives
1969	Married Katherine W. Perry (divorced 1977)
1971-1976	Member, United States Senate
1976	Ran unsuccessfully for reelection to United States Senate
1977-1988	Partner, law firm of Taft, Stettinius and Hollister, Cincinnati, Ohio
1978	Married Joan McKelvy
1993, Dec. 7	Died, Cincinnati, Ohio

Scope and Content Note

The papers of Robert Taft, Jr. (1917-1993) span the years 1897-1993, with the bulk of the material concentrated in the years 1963-1976. The collection is composed primarily of material documenting Taft's legislative work as a member of the [United States House of Representatives](#) and [Senate](#). [Family papers](#), [personal and professional organizations files](#), [general correspondence](#), [Ohio House of Representatives](#) files, [political files](#), and [speeches and writings](#) comprise the remainder of the collection.

Taft was the grandson of William Howard Taft, the nation's twenty-fifth president, and the son of Robert A. Taft, one of the prominent figures in American politics during the 1940s and early 1950s. The [Family Papers](#) series, 1897-1993, primarily contains correspondence, material pertaining to his father, and his own personal files. Family correspondence includes letters between Taft and his parents, siblings, and children and between other family members. Correspondence between Taft and his parents while he was a student at Yale University reveals a warmth between him and his mother and a close but more formal relationship with his father. Postcards written by his father to his mother, Helen H. Taft, are dated 1897. Other material pertaining to Robert A. Taft include campaign brochures, financial and legal records, and speeches and writings. Also contained in the series are records documenting Robert Taft, Jr.'s, foreign travels, school reports from the Taft School and Yale University, and naval records from his service in World War II. Genealogical material, newsletters, articles and newspaper clippings pertaining to various Taft family members, and papers relating to the Robert A. Taft Institute of Government and the William Howard Taft Memorial Association comprise the rest of the series.

The [Personal and Professional Organizations](#) series, 1946-1993, contains material pertaining to Taft's personal interests and activities and his participation in civic, political, and educational organizations. Files documenting his continuing interest in

foreign affairs after leaving public office include correspondence, reports, minutes of meetings and other records pertaining to the Civilian/Military Institute and the Trilateral Commission. Files reflecting his dedication to public service are also represented, and include material relating to the Cincinnati Children's Home, the Cincinnati Institute of Fine Arts, and the American Institute for Public Service.

The [General Correspondence](#) series, 1940-1993, consists of incoming and outgoing correspondence between Taft and Ohio and national public officials, business, civic and political organizations, friends, colleagues, and the general public. They relate primarily to political matters, business and personal concerns, and contemporary social issues. The series does not contain Taft's correspondence files dating 1963-1964 and 1967-1976. Letters from these years were organized separately by his secretaries and left in the Personal Office File of the [United States Senate](#) and [United States House of Representatives](#) series because they pertain primarily to his duties as an elected official.

Frequent correspondents include Stanley J. Aronoff, George Bush, Carlton S. Dargusch, Everett McKinley Dirksen, Robert J. Dole, Gerald Ford, John Glenn, Herbert T. Hoover, John J. Kelley Jr., Henry Kissinger, Douglas MacArthur, I. Jack Martin, Richard M. Nixon, James A. Rhodes, Elliot L. Richardson, and Carl Bernard Rubin.

The [Ohio State House of Representatives](#) series, 1954-1963, contains correspondence, memoranda, and reports documenting Taft's legislative activities as a member of that body. Legislative summaries and voting records are also included.

The [United States House of Representatives](#) series, 1963-1970, and the [United States Senate](#) series, 1971-1976, contain extensive material documenting Taft's tenure as a representative from Ohio's first district and as a United States senator. Included are correspondence, memoranda, reports, legislative files, printed matter, press releases, newspaper clippings, and other material. Both series are divided into the following subseries: Constituent Services, Legislative File, Personal Office File, and Press File.

The Constituent Services subseries is comprised of grants and projects files, form letters and paragraphs in response to constituent correspondence, and military academy applications. Grants and projects files make up the bulk of the subseries and contain requests from local governments, small businesses, private research groups, and nonprofit social service and community action programs for information and assistance in obtaining federal funds and grants.

The greatest concentration of material in the Taft collection is found in the [Legislative File](#), 1963-1970. Included are bill files, committee files, legislative assistant's files, voting and attendance records, and other material documenting the nature and extent of Taft's participation in the legislative process. Because these files were developed and maintained for Taft's office, they generally contain staff correspondence, memoranda, and notes as well as supporting material, such as printed matter, reports, and background material. However, memoranda and notes written by Taft and material marked with his notations can also be found throughout the Legislative File.

The [bill file](#) in the House series is organized by topic rather than by individual bill and contains printed copies of legislation, correspondence, memoranda, reports, and background material pertaining to various legislation sponsored or cosponsored by Taft. The Senate [bill file](#), developed and maintained by staff to preserve a record of specific legislation sponsored or cosponsored by Taft, is organized by individual bill and primarily contain printed copies of legislation, related correspondence, and some background material.

The committee files pertain to Taft's work on various committees and subcommittees in the House and Senate. The most substantive House committee files include memoranda, copies of bills, and reports documenting his work on the Committee on Foreign Affairs. Topics include the Vietnam War, the Middle East situation, and world population control. Files documenting his committee work in the Senate include material pertaining to the committees on Labor and Public Welfare, Banking, Housing and Urban Affairs, and Armed Services. Labor and Public Welfare files illustrate Taft's moderate approach to social issues and include files relating to the Occupational Safety and Health Act, emergency dispute legislation, and his assistance in extending the National Labor Relations Act to cover health care workers.

The [Legislative Assistant's files](#) in the Senate series are extensive and contain correspondence, memoranda, reports, and related items documenting Taft's general legislative interests as well as the development of his staff's policy positions and legislative initiatives. Files covering issues such as agriculture, energy, interior and insular affairs, and public works are well represented. Judiciary files contain topics of special interest. Included also are correspondence, memoranda, notes, and newspaper clippings pertaining to Taft's efforts to provide Vietnam War draft evaders with conditional amnesty,

investigations into the shooting of Kent State University students by national guardsmen in 1970, and the Watergate Affair hearings and impeachment proceedings.

Floor statements given by Taft and clipped from the *Congressional Record*, correspondence and itineraries relating to foreign fact-finding missions, daily floor schedules, voting and attendance records, work summaries, weekly notices prepared by the Senate Republican Policy Committee, and whip notices comprise the remainder of the Legislative File in the House and Senate papers.

The Personal Office File in both the House and Senate series contains caucus/political files, correspondence, and files maintained by Taft's Senate administrative assistant. Caucus/political files, while mostly pertaining to national political issues of interest to Taft and the Republican party, also provide glimpses into Ohio politics on the local level. Notable in the Senate series is material pertaining to the Ohio Republican State Central and Executive Committee. Taft ran for the Hamilton County chairman seat in 1972 in order to change county politics to "reflect all segments of our party and not just the views of a narrow group." More extensive caucus/political files are found in the House series, primarily containing correspondence, agendas and minutes of meetings, background material, and task force reports relating to Taft's work on the House Republican Research Committee and the Republican Coordinating Committee.

Both the House and Senate series include incoming and outgoing correspondence between Taft and congressional colleagues, public officials, Ohio businesses, civic and political leaders and organizations, staff members, constituents and personal friends pertaining to Taft's legislative interests, contemporary social and political issues, and personal matters. Frequent correspondents not mentioned previously include Spiro T. Agnew, Frances Payne Bingham Bolton, Edward W. Brooke, Barry Goldwater, Hubert H. Humphrey, Jacob K. Javits, Charles H. Percy, and Hugh A. Scott.

The [administrative assistant's files](#) in the Senate series are topical in nature and document Taft's legislative, political, and personal activities. Included are correspondence, memoranda, and notes relating to legislative issues of interest to Taft, parties and receptions he attended, and some of his political colleagues. Other material in the personal office files in the House and Senate series include appointment books, letters of recommendation, schedules and itineraries, and files pertaining to various commissions on which Taft served.

The final subseries in the House and Senate series consists of press files. Collected or originated by Taft's press staff, these files are comprised of press releases, newspaper clippings, and reference files documenting Taft's entire legislative career.

The [Political File](#) series, 1956-1993, contains correspondence, reports, campaign memorabilia, handbooks, manuals, and other material relating to Taft's House and Senate campaigns, his participation in the 1972 presidential campaign of Richard Nixon, and his experiences as a delegate to several Republican national conventions. Also included in the series is correspondence of the Taft '71 Committee, created to cover campaign debts incurred during the 1970 Senate race. Files of special interest include material pertaining to the recount Taft demanded in his failed 1964 Senate race, transcripts of debates with Howard Metzenbaum during his 1970 Senate campaign, and records relating to the 1972 Presidential campaign in which Taft served as one of Nixon's aides.

The [Speeches and Writings](#) series, 1952-1993, is comprised of Taft's published articles, papers, and speeches. Articles and papers reflect his interest in Ohio history, Taft family history, foreign affairs, and political and social issues. The speech file, the most extensive segment of the series, contains correspondence, notes and outlines, research material, and texts of speeches given by Taft from the beginning of his public service career to the last years of his life. Speeches made during his terms in the House and Senate pertain primarily to contemporary political issues, while speeches made after he left public service are more general in nature. Many of the prepared texts are annotated by Taft. Indexes to articles and speeches, transcripts of interviews, radio and television broadcasts, and a position paper on defense complete the series.

The [Computer Tapes](#) series is made up of electronic backup tapes created in 1976. Although they were made to backup some of Taft's Senate files, their specific content is unknown because the technology necessary to read them is currently unavailable.

Organization of the Papers

The collection is arranged in twelve series:

- [Family Papers, 1897-1993](#)
- [Personal and Professional Organizations, 1946-1993](#)

- General Correspondence, 1940-1993
- Ohio State House of Representatives, 1954-1963
- United States House of Representatives, 1963-1970
- United States Senate, 1971-1976
- Political File, 1956-1993
- Speeches and Writings, 1952-1993
- Computer Tapes, 1976
- Oversize, 1954-1964
- Classified, 1966-1975
- Top Secret, 1974

Description of Series

Container	Series
BOX 1-6	<p><u>Family Papers, 1897-1993</u></p> <p>Letters sent and received by family members, genealogical material, newsletters, articles, newspaper clippings, and memorial programs pertaining to the Taft family; campaign material, financial and legal records, speeches and writings and related material of Robert A. Taft; schedules, travel files, school reports, biographies and other personal files of Robert Taft, Jr.; and correspondence, notes, and printed matter pertaining to the Robert A. Taft Institute of Government and the William Howard Taft Memorial Association.</p> <p>Arranged alphabetically by topic or type of material and chronologically therein.</p>
BOX 6-19	<p><u>Personal and Professional Organizations, 1946-1993</u></p> <p>Correspondence, memoranda, reports, agendas, minutes of meetings, notes, newspaper clippings, and printed matter pertaining to Taft's memberships in various civic, political, and educational organizations.</p> <p>Arranged alphabetically by topic or type of material and chronologically therein.</p>
BOX 19-24	<p><u>General Correspondence, 1940-1993</u></p> <p>Incoming and outgoing correspondence between Taft and professional colleagues, national and local government officials, Ohio business groups, political organizations, and personal friends and associates.</p> <p>Arranged chronologically.</p>
BOX 25-30	<p><u>Ohio State House of Representatives, 1954-1963</u></p> <p>Correspondence, briefing memoranda, reports, drafts and printed copies of legislation, voting records, legislative summaries, rosters, a scrapbook, and printed matter documenting Taft's tenure in the Ohio State House of Representatives.</p> <p>Arranged alphabetically by topic or type of material and chronologically therein.</p>
BOX 30-81	<p><u>United States House of Representatives, 1963-1970</u></p>
BOX 30-37	<p><u>Constituent Services File, 1963-1970</u></p>
BOX 30-36	<p><u>Grants and projects, 1963-1970</u></p> <p>Correspondence, memoranda, project descriptions and reports, notes, and printed matter pertaining to requests from cities, counties, small businesses, private research groups and nonprofit social service and community action organizations for information or assistance in obtaining federal funds.</p> <p>Arranged alphabetically by topic and chronologically therein.</p>
BOX 36-37	<p><u>Issue mail, 1963-1970</u></p> <p>Form letters and paragraphs used in responding to constituent mail.</p> <p>Arranged chronologically.</p>
BOX 38-54	<p><u>Legislative File, 1963-1970</u></p>
BOX 38-45	<p><u>Bill file, 1963-1970</u></p> <p>Copies and drafts of bills and conference and committee reports; dear colleague letters, correspondence and memoranda between Taft and staff members, government</p>

officials, interest groups, and private citizens; floor statements, press releases, newspaper clippings, and *Congressional Record* inserts; and notes, copies of public laws, and background material documenting Taft's participation in the introduction and movement of legislation.

Arranged chronologically by Congress and alphabetically by topic of legislation.

BOX 45-49

Committee file, 1963-1970

Copies and drafts of bills, correspondence, memoranda, reports, agendas and calendars, notes, and printed matter pertaining to Taft's work on committees and subcommittees.

Arranged alphabetically by name of committee and by topic of legislation.

BOX 49-50

Congressional Record inserts, 1963-1970

Floor statements given by Taft and clipped from the *Congressional Record*.

Arranged chronologically.

BOX 51-52

Foreign travels, 1967-1969

Correspondence, memoranda, reports, itineraries, press releases, invitations, notes, and printed matter relating to fact-finding missions made by Taft as a member of Congress.

Arranged alphabetically by topic and chronological therein.

BOX 53-54

Voting and attendance records, 1963-1970

Individualized voting reports prepared by staff members, the Republican Policy Committee, and the clerk of House of Representatives. Includes memoranda by staff pertaining to Taft's voting decisions.

Arranged chronologically.

BOX 54

Work summaries, 1967-1970

Reports prepared by staff summarizing Taft's legislative activity for each Congress and analyzing his position on various legislative topics.

Arranged chronologically.

BOX 55-76

Personal Office File, 1963-1970

BOX 55

Appointment book, 1963

One book listing Taft's daily appointments.

BOX 55-62

Caucus/Political file, 1963-1970

Correspondence and memoranda, reports, newspaper clippings, printed matter, and related material of various caucus and political groups pertaining to issues of interest to Taft and the Republican party.

Arranged alphabetically by topic or type of material and chronologically therein.

BOX 62

United Nations Commission, 1968-1970

Correspondence, memoranda, hearings transcripts and statements, notes, and reports pertaining to the work of the United Nations Commission on which Taft served as a member of Congress.

Arranged alphabetically by topic or type of material.

- BOX 62-76** **Correspondence, 1963-1970**
Incoming and outgoing correspondence between Taft and congressional colleagues, government officials, Ohio business, political, and civic organizations, staff members, personal friends, and others.
Arranged chronologically.
- BOX 76** **Recommendations, 1967-1970**
Letters of recommendation written by Taft on behalf of constituents or former staff, including nominations for judgeships and other high-level positions.
Arranged alphabetically by name of individual seeking recommendation.
- BOX 76-81** **Press File, 1963-1970**
Letters to the editor, correspondence and manuals pertaining to Taft's neighborhood meetings, newspaper clippings pertaining to his legislative and political activities, newsletters, press releases, transcripts of radio broadcasts, questionnaires, a scrapbook, and other material kept or originated by Taft's press staff.
Arranged alphabetically by type of material and chronologically therein.
- BOX 81-296** **United States Senate, 1971-1976**
- BOX 81-104** **Constituent Services, 1971-1976**
- BOX 81-99** **Grants and Projects, 1971-1976**
Correspondence, memoranda, project descriptions and reports, notes, and printed matter pertaining to requests for information or assistance in obtaining federal funds.
Arranged alphabetically by topic and chronologically therein.
- BOX 99-102** **Issue mail, 1971-1976**
Form letters and paragraphs and weekly analyses used in responding to constituent mail.
Arranged chronologically.
- BOX 102-104** **Military Academy applications, 1971-1976**
Correspondence, memoranda, notes, and related material pertaining to nominations to service academies.
Arranged alphabetically by name of constituent.
- BOX 104-242** **Legislative File, 1971-1976**
- BOX 104-129** **Bill file, 1971-1976**
Copies and drafts of bills; conference and committee reports; dear colleague letters; correspondence and memoranda between Taft and staff members, government officials, interest groups and private citizens; floor statements, press releases, newspaper clippings, and *Congressional Record* inserts; and notes, copies of public laws, and other related material documenting Taft's participation in the introduction and movement of legislation.
Organized into cosponsored and sponsored sections, then arranged by Congress and bill number.

- BOX 129-184** **Committee file, 1971-1976**
Copies and drafts of bills, correspondence, memoranda, reports, agendas and calendars, notes, and printed matter pertaining to Taft's work on committees and subcommittees. Arranged alphabetically by name of committee and thereunder by topic of legislation.
- BOX 185-187** **Congressional Record inserts, 1971-1976**
Floor statements given by Taft and clipped from the *Congressional Record*. Arranged chronologically.
- BOX 187** **Daily floor schedules, 1974-1976**
Daily schedules prepared for the Senate's agenda. Arranged chronologically.
- BOX 187-188** **Foreign travels, 1971-1974**
Correspondence, memoranda, reports, itineraries, press releases, invitations, notes, and printed matter pertaining to Taft's foreign travels. Arranged alphabetically by topic and chronologically therein.
- BOX 188-239** **Legislative assistants' file, 1971-1976**
Correspondence, memoranda, reports, drafts and copies of bills, committee reports, hearings statements and transcripts, *Congressional Record* inserts, notes, and background material pertaining to Taft's interest and participation in legislation. Arranged alphabetically by topic or type of material and chronologically therein.
- BOX 239** **Voting records, 1971-1976**
Voting reports including memoranda pertaining to Taft's voting decisions. Arranged chronologically.
- BOX 239-240** **Weekly notices, 1973-1976**
Memoranda prepared by the Senate Republican Policy Committee regarding legislation and committee and subcommittee hearings. Arranged chronologically.
- BOX 240** **Whip notices, 1973-1976**
Memoranda prepared by the Republican whip regarding the Senate's legislative program. Arranged chronologically.
- BOX 240-242** **Work summaries, 1971-1976**
Reports summarizing Taft's legislative activity for each Congress and analyzing his position on various legislative topics. Arranged chronologically.
- BOX 242-282** **Personal Office File, 1971-1976**
- BOX 242-252** **Administrative assistant's file, 1971-1976**
A reference file organized by Taft's administrative assistant including correspondence, memoranda, newspaper clippings, and printed matter. Arranged alphabetically by topic or type of material and chronologically therein.

- BOX 252-254** **Appointment books, 1971-1975**
Appointment books listing Taft's daily appointments.
Arranged chronologically.
- BOX 254-259** **Caucus/Political file, 1971-1976**
Correspondence and memoranda, reports, newspaper clippings, printed matter and related material of various caucus and political groups.
Arranged alphabetically by topic or type of material and chronologically therein.
- BOX 259-272** **Commissions, 1971-1976**
Correspondence, memoranda, hearing transcripts and statements, notes, and reports pertaining to the work of various commissions on which Taft served as a member of the Senate.
Arranged alphabetically by topic or type of material.
- BOX 272-276** **Correspondence, 1971-1976**
Incoming and outgoing correspondence between Taft and congressional colleagues and government officials; Ohio business, political, and civic organizations; and staff members, personal friends and others.
Arranged chronologically.
- BOX 276-280** **Recommendations, 1971-1976**
Letters of recommendation written by Taft on behalf of constituents or former staff, including nominations for judgeships and other high-level positions.
Arranged alphabetically by name of individual seeking recommendation.
- BOX 280-282** **Schedules and itineraries, 1971-1976**
Schedules and itineraries of meetings, appointments and trips made by Taft.
Arrangement is chronological.
- BOX 282-296** **Press File, 1971-1976**
Newsletters, newspaper clippings pertaining to Taft's legislative and political activities, a pamphlet, transcript of a press conference, press releases, reference files, and other materials kept or originated by Taft's press staff.
Arranged alphabetically by type of material and chronologically therein.
- BOX 296-319** **Political File, 1956-1993**
Correspondence, memoranda, reports, brochures, fliers and other campaign memorabilia, articles, newspaper clippings, speeches, notes, polls and surveys, transcripts, financial records, handbooks and manuals, press releases, background material, and printed matter pertaining to Taft's political activities.
Arranged alphabetically by topic and type of material.
- BOX 319-339** **Speeches and Writings, 1952-1993**
Drafts, printed texts, correspondence, background matter and other material relating to Taft's published articles and papers; indexes to some of his articles, speeches and other writings; radio and television transcripts; texts, notes, outlines, research material, correspondence and related material pertaining to speeches; and drafts, final versions and correspondence relating to a position paper on defense.
Arranged alphabetically by type of material and chronologically therein.

- BOX CT 1-CT 3** **Computer Tapes, 1976**
Electronic backup tapes from Taft's Senate office. The technology to read the tapes is currently unavailable.
Organized chronologically.
- BOX OV 1-OV 2** **Oversize, 1954-1964**
Scrapbooks, organized and described according the series and folders from which the items were removed.
- BOX CL 1-CL 2** **Classified, 1966-1975**
Correspondence, memoranda, reports and other security classified material.
Organized and described according to the series, containers, and folders from which the items were removed.
- BOX TS 1** **Top Secret, 1974**
Top secret classified material.
Organized and described according to the series, container, and folder from which the material was removed.

Container List

Container	Contents
BOX 1-6	<p>Family Papers, 1897-1993</p> <p>Letters sent and received by family members, genealogical material, newsletters, articles, newspaper clippings, and memorial programs pertaining to the Taft family; campaign material, financial and legal records, speeches and writings and related material of Robert A. Taft; schedules, travel files, school reports, biographies and other personal files of Robert Taft, Jr.; and correspondence, notes, and printed matter pertaining to the Robert A. Taft Institute of Government and the William Howard Taft Memorial Association.</p> <p>Arranged alphabetically by topic or type of material and chronologically therein.</p>
BOX 1	<p>Articles, newspaper clippings, and other material re Taft family members, 1947, 1954-1960, 1968-1991, undated</p> <p>Biographies, 1962-1993</p> <p>Birthday salute by Robert A. Taft II, 1990</p> <p>Certificates</p> <p> Elections, 1962-1976</p> <p> Others, 1969-1981</p> <p>Correspondence</p> <p> Bowers, Lloyd W., 1960-1968, 1975-1978</p> <p> Manning, Helene Taft, 1960-1974, 1980, undated</p> <p> Miscellaneous family members, 1938, 1953-1984, 1991-1992, undated</p> <p> Taft, Blanca Noel, 1956-1965</p> <p> Taft, Charles P., III, 1952-1981</p> <p> Taft, Deborah, 1960-1981, undated</p> <p> Taft, Dudley L., 1970-1974, 1981</p> <p> Taft, Horace D., 1939-1941, 1953-1981</p> <p> Taft, Jonathan D., 1965-1971</p> <p> Taft, Lloyd B., 1948, 1955-1976, 1987</p>
BOX 2	<p>Taft, Martha B., 1932-1940, 1947, 1954, undated (2 folders)</p> <p>Taft, Robert A., 1936-1939, 1946-1953, undated (2 folders)</p> <p>Taft, Robert A., II, 1956-1993</p> <p>Taft, Sarah, 1960-1972, undated</p> <p>Taft, Seth C., 1953, 1967, 1976, 1981, 1989-1992</p> <p>Taft, William H., III, 1951-1975, 1990-1992</p> <p>Taft, William H., IV, 1963-1965, 1976-1978, 1988-1989</p> <p>Genealogical material, 1952, 1969, 1979, 1987</p>
BOX 3	<p>Hamilton County Young Republicans dinner dance, 1981</p> <p>Heart surgery, 1989</p> <p>Memorial tributes, 1993</p> <p>Miscellaneous, 1977-1979, 1990</p> <p>Naval records, 1942-1955, 1970-1978, undated</p>

Family Papers, 1897-1993

Container

Contents

	Newspaper clippings, 1963-1993 (2 folders)
	Press releases, 1965-1966, 1977
	Robert A. Taft Institute of Government, New York, N.Y., 1959-1993 (2 folders)
	Schedules, 1988-1993
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Arranged alphabetically by topic or type of material and chronologically therein.

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