

Congressional Staff Club Records
A Finding Aid to the Collection in the Library of Congress



Manuscript Division, Library of Congress
Washington, D.C.
2008

Contact information: <https://hdl.loc.gov/loc.mss/mss.contact>

Catalog Record: <https://lcn.loc.gov/mm2004085105>

Additional search options available at: <https://hdl.loc.gov/loc.mss/eadmss.ms010179>

Prepared by Manuscript Division staff

Finding aid encoded by Glenn R. Gardner, 2010
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Collection Summary

Title: Congressional Staff Club Records

Inclusive Dates: 1935-1990

Bulk Dates: 1955-1990

ID No.: MSS85105

Creator: Congressional Staff Club

Extent: 12,000 items

Extent: 37 containers

Extent: 13.6 linear feet

Language: Collection material in English

Location: Manuscript Division, Library of Congress, Washington, D.C.

LC Catalog record: <https://lccn.loc.gov/mm2004085105>

Summary: Nonpartisan social organization for Congressional staff founded as the “Congressional Secretaries Club” in 1935; name changed in 1971. Correspondence, minutes of meetings, financial records, publications, programs, photographs, and other papers relating to the club’s activities.

Selected Search Terms

The following terms have been used to index the description of this collection in the LC Catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically.

Organizations

Congressional Secretaries Club. Congressional Secretaries Club records.

Congressional Staff Club.

United States. Congress--Societies, etc.

Acquisition Information

The records of the Congressional Staff Club were given to the Library of Congress by Ron Martinson in 2004.

Processing History

The records of the Congressional Staff Club were arranged and described by Karen Linn Femia in 2008.

Transfers

An audiotape has been transferred to the Library’s Motion Picture, Broadcasting, and Recorded Sound Division where it is identified as part of these records.

Copyright Status

The status of copyright in the unpublished writings of the Congressional Staff Club is governed by the Copyright Law of the United States (Title 17, U.S.C.).

Access and Restrictions

The records of the Congressional Staff Club are open to research. Researchers are advised to contact the Manuscript Reading Room prior to visiting. Many collections are stored off-site and advance notice is needed to retrieve these items for research use.

Preferred Citation

Researchers wishing to cite this collection should include the following information: Container number, Congressional Staff Club Records, Manuscript Division, Library of Congress, Washington, D.C.

Organizational History

The Congressional Staff Club was founded in 1935 as the “Congressional Secretaries Club.” The name was changed in 1971 to reflect the character of the larger membership and the broadening scope of members’ employment duties. The club was a nonpartisan organization meant to facilitate the work of Congress and to provide social, travel, and educational opportunities for its members. The annual banquet was its central social event. The club disbanded in the 1990s.

Scope and Content Note

The records of the Congressional Staff Club span the years 1935-1990, with the bulk of the material dating from 1955 to 1990. The records are organized in the following series: [Administrative File](#), [Banquet File](#), [Chronological File](#), [Financial Records](#), [Photographs](#), and [Publications](#).

The [Administrative File](#) includes the constitution, bylaws, membership application cards, and minutes of meetings.

The [Banquet File](#) contains a variety of material related to the club’s annual banquet, its major social event of the year. Included are event programs, photographs, correspondence, financial material, and publicity information. Usually the club selected a man or woman of the year to be feted at the banquet, generally a senator or a congressman. Among those honored were Everett McKinley Dirksen (1966), Gerald R. Ford (1974), John W. McCormack (1973), Edmund S. Muskie (1969) and Margaret Chase Smith (1968).

The [Chronological File](#) contains miscellaneous material from the club’s many activities, including trips, seminars, golf tournaments, the annual blood drive, elections, and parties.

The [Financial Records](#) include treasurer’s reports, tax material, and financial miscellany.

The [Photographs series](#) consists of photographs not easily dated or part of another file. A folder of portraits contains photographs of club officers and prominent political figures.

The [Publications series](#) includes newsletters and bulletins about club activities, as well as the directories and handbooks that were produced to aid congressional staffers in their work

Arrangement of the Records

This collection is arranged in six series:

- [Administrative File, 1955-1990](#)
- [Banquet File, 1940-1990](#)
- [Chronological File, 1935-1990](#)
- [Financial Records, 1984-1990](#)
- [Photographs, 1935-1980](#)
- [Publications, 1941-1989](#)

Description of Series

Container	Series
BOX 1-7	<p><u>Administrative File, 1955-1990</u></p> <p>Membership applications, minutes of meetings, constitution, and bylaws. Arranged alphabetically by type of material and therein chronologically.</p>
BOX 7-16	<p><u>Banquet File, 1940-1990</u></p> <p>Programs, correspondence, photographs, financial material, and publicity files. Arranged chronologically by year.</p>
BOX 17-26	<p><u>Chronological File, 1935-1990</u></p> <p>Correspondence, photographs, printed matter, and ephemera. Arranged chronologically by year with larger files organized alphabetically therein by type of material or activity.</p>
BOX 26-33	<p><u>Financial Records, 1984-1990</u></p> <p>Treasurer's reports, tax material, and miscellany. Arranged chronologically by year.</p>
BOX 33	<p><u>Photographs, 1935-1980</u></p> <p>Miscellaneous photographs and portraits. Arranged in miscellaneous and portrait categories.</p>
BOX 34-37	<p><u>Publications, 1941-1989</u></p> <p>Bulletins and newsletters, directories, and handbooks. Arranged alphabetically by type of material and therein chronologically.</p>

Container List

Container	Contents
BOX 1-7	Administrative File, 1955-1990 Membership applications, minutes of meetings, constitution, and bylaws. Arranged alphabetically by type of material and therein chronologically.
BOX 1	Membership application cards
BOX 1	1980-1989
BOX 2	1989-1990
BOX 3	1990
BOX 4	Minutes of meetings
BOX 4	1955-1970 (14 folders)
BOX 5	1971-1985 (13 folders)
BOX 6	1986-1990 (7 folders)
BOX 7	Miscellany, 1966-1985
BOX 7-16	Banquet File, 1940-1990 Programs, correspondence, photographs, financial material, and publicity files. Arranged chronologically by year.
BOX 7	1940-1964 (9 folders)
BOX 8	1965-1970 (6 folders)
BOX 9	1971
BOX 9	1972 (1 folder)
BOX 10	(2 folders)
BOX 10	1973 (1 folder)
BOX 11	(2 folders)
BOX 11	1974
BOX 12	1975
BOX 12	1976 (1 folder)
BOX 13	(2 folders)
BOX 13	1977
BOX 14	1978-1979 (3 folders)
BOX 15	1980-1984 (5 folders)

Banquet File, 1940-1990

Container	Contents
BOX 15	1985 (1 folder)
BOX 16	(1 folder)
BOX 16	1987-1990 (4 folders)
BOX 17-26	Chronological File, 1935-1990 Correspondence, photographs, printed matter, and ephemera. Arranged chronologically by year with larger files organized alphabetically therein by type of material or activity.
BOX 17	1935-1968 (9 folders)
BOX 18	1969-1974 (9 folders)
BOX 19	1975-1983 (7 folders)
BOX 19	1984
BOX 19	B-M (7 folders)
BOX 20	P-W (3 folders)
BOX 20	1985
BOX 20	C-O (10 folders)
BOX 21	P-W (11 folders)
BOX 21	1986
BOX 21	G-M (2 folders)
BOX 22	P-T (7 folders)
BOX 22	1987
BOX 22	A-B (2 folders)
BOX 23	C-S (10 folders)
BOX 24	T-V (3 folders)
BOX 24	1988 (12 folders)
BOX 25	1989
BOX 25	A-M (11 folders)
BOX 26	P-T (7 folders)

Chronological File, 1935-1990

Container	Contents
BOX 26	1990
BOX 26-33	Financial Records, 1984-1990 Treasurer's reports, tax material, and miscellany. Arranged chronologically by year.
BOX 26	1984 (1 folder)
BOX 27	(2 folders)
BOX 27	1985 (1 folder)
BOX 28	(2 folders)
BOX 28	1986 (1 folder)
BOX 29	(2 folders)
BOX 29	1987 (1 folder)
BOX 30	(2 folders)
BOX 30	1988 (1 folder)
BOX 31	(2 folders)
BOX 31	1989 (1 folder)
BOX 32	(2 folders)
BOX 32	1990 (1 folder)
BOX 33	(2 folders)
BOX 33	Photographs, 1935-1980 Miscellaneous photographs and portraits. Arranged in miscellaneous and portrait categories.
BOX 33	Miscellaneous, 1935-1980
BOX 33	Portraits, 1960-1980
BOX 34-37	Publications, 1941-1989 Bulletins and newsletters, directories, and handbooks. Arranged alphabetically by type of material and therein chronologically.
BOX 34	Bulletins and newsletters
BOX 34	1966-1974 (11 folders)
BOX 35	1975-1985 (11 folders)
BOX 36	1986-1989 (7 folders)
BOX 36	Directories, 1957-1966
BOX 37	Handbooks, 1941-1976 (5 folders)