

**Verner W. Clapp Papers**  
**A Finding Aid to the Collection in the Library of Congress**



**Manuscript Division, Library of Congress**  
**Washington, D.C.**  
**2023**

Contact information: <https://hdl.loc.gov/loc.mss/mss.contact>

Catalog Record: <https://lcn.loc.gov/mm79049916>

Additional search options available at: <https://hdl.loc.gov/loc.mss/eadmss.ms013145>

Prepared by Manuscript Division staff

Finding aid encoded by Library of Congress Manuscript Division, 2014  
Revised 2023 March

## Collection Summary

**Title:** Verner W. Clapp Papers

**Inclusive Dates:** 1901-1994

**Bulk Dates:** 1945-1972

**ID No.:** MSS49916

**Creator:** Clapp, Verner W. (Verner Warren), 1901-1972

**Extent:** 16,000 items

**Extent:** 52 containers

**Extent:** 18.4 linear feet

**Language:** Collection material in English

**Location:** Manuscript Division, Library of Congress, Washington, D.C.

**LC Catalog record:** <https://lccn.loc.gov/mm79049916>

**Summary:** Librarian. Correspondence, memoranda, diaries, speeches, writings, notes, subject files, printed matter, and other papers relating to Clapp's service as a librarian, including at the Library of Congress, duties as chief librarian to the United Nations Conference on International Organization, San Francisco, Calif., 1945; work for Unesco on various international library matters; his role in the establishment of the National Diet Library (Kokuritsu Kokkai Toshokan) of Japan; and work for the Council on Library Resources.

## Selected Search Terms

The following terms have been used to index the description of this collection in the LC Catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically.

### People

Besterman, Theodore, 1904-1976--Correspondence.

Caldwell, Elias Boudinot, 1776-1825.

Clapp family--Correspondence.

Clapp family.

Clapp, Dorothy Devereaux Ladd, 1901-1983--Correspondence.

Clapp, Verner W. (Verner Warren), 1901-1972.

Clift, David H. (David Horace), 1907-1973--Correspondence.

Dalton, Jack, 1908-2000--Correspondence.

Dix, William S.--Correspondence.

Evans, Luther Harris, 1902-1981--Correspondence.

Feinberg, Charles E., 1899-1988--Correspondence.

Hungerford, Edward Buell, 1900- --Correspondence.

Jordan, Robert Thayer--Correspondence.

Lacy, Dan, 1914-2001--Correspondence.

MacLeish, Archibald, 1892-1982--Correspondence.

McCarthy, Stephen A. (Stephen Anthony), 1908-1990--Correspondence.

Mearns, David C. (David Chambers), 1899-1981--Correspondence.

Mumford, L. Quincy (Lawrence Quincy), 1903-1982--Correspondence.

Orne, Jerrold, 1911-2008--Correspondence.

Saito, Tsuyoshi, 1913-1977--Correspondence.

Sakai, Yasushi, 1913- --Correspondence.

Shepard, Odell, 1884-1967--Correspondence.

Skipper, James E., (James Everett), 1920-2005--Correspondence.

Vann, Sarah K., 1916-2012--Correspondence.

Wagman, Frederick Herbert, 1912-1994--Correspondence.

Warncke, Ruth--Correspondence.

Wheeler, Joseph Lewis, 1884-1970--Correspondence.

Williams, Gordon R. (Gordon Roland), 1914- --Correspondence.

### Organizations

American Documentation Institute.  
American Library Association.  
Association of Research Libraries.  
Council of National Library Associations.  
Council on Library Resources.  
Kokuritsu Kokkai Toshokan (Japan)  
Library of Congress--Officials and employees.  
Library of Congress.  
Special Libraries Association.  
Unesco.  
United Nations Conference on International Organization (1945 : San Francisco, Calif.)  
United Nations Library (New York, N.Y.)  
United States National Committee for FID.

### **Subjects**

Abstracting and indexing services.  
Bibliographical services.  
Cataloging.  
Classification.  
Copyright.  
Courthouses--Washington (D.C.)  
Depository libraries.  
Documentation.  
Information services.  
Information storage and retrieval systems.  
Librarians.  
Libraries--Automation.  
Libraries--Japan.  
Libraries--New York (State)--New York.  
Libraries--Societies, etc.  
Libraries--United States.  
Libraries--Washington (D.C.)  
Libraries.  
Library materials--Conservation and restoration.  
Library science.  
Supreme Court Building (Washington, D.C.)  
World War, 1939-1945--Libraries.

### **Places**

Japan--Description and travel.

### **Occupations**

Librarians.

## **Acquisition Information**

The papers of Verner W. Clapp, librarian, were given to the Library of Congress by his widow, Dorothy L. Clapp, between 1972 and 1976. An addition was given by Robert Thayer Jordan in 1994.

## **Processing History**

The collection was processed in 1979 by Audrey Walker. The finding aid was revised in 2013 by Bennett Heggstad with the addition to the Miscellany series of a memoir of Clapp by Robert Thayer Jordan. The finding aid was updated in 2023 by Maria Farmer as part of a division-wide remediation project by the Inclusive Description Working Group.

## Additional Guides

The Verner W. Clapp papers were described in the *Library of Congress Quarterly Journal* 35 (Oct. 1978): 256-258.

## Transfers

Photographs have been transferred to the Prints and Photographs Division of the Library of Congress where they are identified as part of these papers.

## Copyright Status

Copyright in the unpublished writings of Verner W. Clapp in these papers and in other collections of papers in the custody of the Library of Congress has been dedicated to the public.

## Access and Restrictions

The papers of Verner W. Clapp are open to research. Researchers are advised to contact the Manuscript Reading Room prior to visiting. Many collections are stored off-site and advance notice is needed to retrieve these items for research use.

## Preferred Citation

Researchers wishing to cite this collection should include the following information: Container number, Verner W. Clapp Papers, Manuscript Division, Library of Congress, Washington, D.C.

## Biographical Note

| Date          | Event  |
|---------------|--|
| 1901, June 3  | Born, Johannesburg, South Africa   |
| 1905          | Immigrated to the United States  |
| 1921          | Cataloger, Manuscript Division, Library of Congress                      |
| 1922          | Graduated, Trinity College, Hartford, Conn.                              |
| 1922          | Reference librarian, Main Reading Room, Library of Congress              |
| 1922-1923     | Postgraduate work, Harvard University, Cambridge, Mass.                  |
| 1929          | Married Dorothy Devereaux Ladd   |
| 1931          | Special assistant to superintendent of Reading Room, Library of Congress |
| 1937          | Assistant superintendent of Reading Room, Library of Congress            |
| 1940          | Administrative assistant to librarian of Congress                        |
| 1940-1943     | Director, Administrative Department, Library of Congress                 |
| 1943-1947     | Director, Acquisitions Department, Library of Congress                   |
| 1945          | Chief librarian, United Nations Conference on International Organization |
| 1947-1948     | Chairman, United States Library Mission to Japan                         |
| 1947-1956     | Chief assistant librarian of Congress                                    |
| 1953-1954     | Acting librarian of Congress   |
| 1956-1967     | President, Council on Library Resources                                  |
| 1967-1972     | Consultant to Council on Library Resources                               |
| 1966-1967     | Member, National Advisory Commission on Libraries                        |
| 1968          | Decorated Order of the Sacred Treasure, Japan                            |
| 1972, June 15 | Died, Alexandria, Va.  |

## Scope and Content Note

The papers of Verner Warren Clapp (1901-1972) span the years 1901 to 1994, with the bulk of the material falling within the period 1945-1972. The papers consist of diaries, correspondence, memoranda, notes, speeches and writings, subject files, and printed matter. The collection is organized into six series: [Diaries](#), [Family Correspondence](#), [General Correspondence](#), [Subject File](#), [Speeches and Writings File](#), and [Miscellany](#).

The early part of the [Diaries](#) series, covering the years 1914 to 1917, were kept sporadically, but starting in 1945 the daily logs chronicle each day's activities with only a few exceptions. Although entries in the logs are generally skeletal, noting appointments, attendance at meetings, conferences, telephone calls, and visitors, some carry annotations concerning the purpose and nature of the telephone calls and visits, and include Clapp's responses and comments. Printed programs and materials distributed at some meetings and conferences cited in the daily logs are interfiled in chronological sequence within the logs.

Most of the letters in the [Family Correspondence](#) are from Clapp to his wife, Dorothy. They were written in 1945 during Clapp's stay in San Francisco as chief librarian of the Secretariat of the United Nations Conference on International Organization, in 1946 when he attended the London meeting of the Preparatory Commission for Unesco as adviser to the United States delegation on library matters, and in 1947 and 1948 while he was in Japan as chairman of the United States mission to advise on the establishment of the National Diet Library. Like the [Diaries](#), the letters give day-by-day accounts of his activities, but are more illuminating because they relate to his personal impressions and observations about events and people generally withheld from the diaries and formal correspondence. The trip by train to San Francisco and the subsequent difficulties encountered in organizing the secretariat library are described in detail. In addition to reporting on the meetings, the letters from Japan contain comments on Japanese planning for the library, working and living conditions, newspaper coverage of his visit, and the hospitality extended him while in Japan. Other family correspondents include his mother, Mary Clapp; his children; his mother-in-law, Annette Ladd; and his cousins in England, Estelle Gardner and Joan Gardner and Helga Hawkins.

The [General Correspondence](#) is concentrated within the years Clapp served with the Council on Library Resources. Most of the letters are to and from individuals in the fields of library science, documentation, and information retrieval, both in the United States and abroad. The correspondence refers to mutual problems, shared interests, library association conferences and meetings, and other library projects and publications, including those of Clapp. This series also contains a number of invitations to speak and some personal correspondence, such as letters from his college friend, Edward Buell Hungerford, and one of his former professors, Odell Shepard. Many of the correspondents, such as David C. Mearns, Archibald MacLeish, Luther Harris Evans, and L. Quincy Mumford, are past associates at the Library of Congress. Other individuals exchanging letters with Clapp are Theodore Besterman, David H. Clife, Jack Dalton, William S. Dix, Charles E. Feinberg, Robert Thayer Jordan, Dan Lacy, Stephen A. McCarthy, Jerrold Orne, Tsuyoshi Saito, Yasushi Sakai, James E. Skipper, Sarah K. Vann, Frederick Herbert Wagman, Ruth Warncke, Joseph Louis Wheeler, and Gordon R. Williams.

The [Subject File](#) constitutes the largest portion of the Clapp Papers. The variety of issues appearing in the files reflects the broad range of his interests and efforts in assisting libraries and portrays the international cooperation that existed between libraries and documentation centers throughout the world. Major concerns recurring within the [Subject File](#) are bibliographic control over the proliferation of printed materials, including indexing and abstracting services; the preservation of materials already in depository libraries; adequate space; methods of storage and retrieval; dissemination of information regarding library holdings; the durability of paper; improvements in methods of binding; revision of catalog cards; and changes in the decimal classification system. Many of these topics are found in the files of the American Library Association, the Association of Research Libraries, the American Documentation Institute, the Council of National Library Associations, the Special Libraries Association, and the United States National Committee for FID.

One of the more voluminous subject files concerns copyright legislation, particularly from a librarian's point of view. This file includes articles, reports, and papers of various library associations and committees and proposed amendments to the copyright law designed to protect the interests of libraries; it also examines the question of photocopying as copyright infringement. Correspondence and copies of legal briefs, preliminary documents, memoranda, and daily summaries of the *Williams and Wilkins v. United States* case involving the interpretation of library photocopying as an infringement of the copyright held by the publishers form a significant segment of the copyright subject file.

The years Clapp spent at the Library of Congress not only gave him a "first hand acquaintance with the full range of the Library's work," but the experience had the effect of "marrying" him to the Library from 1921 to 1956. The Library of Congress subject file is primarily composed of personal copies of papers that Clapp collected during those years. Some of the material is especially interesting for the study of the history and operations of the Library. Among the more noteworthy items are the daily "Notes and Queries" prepared between 1941 and 1943 in response to various questions under consideration by the librarian. Topics covered include wartime plans for the security and preservation of the collections, the effects of the war on Library operations and personnel, the reorganization of the Library, personnel grievances, Civil Service classification of Library employees, and the Library of Congress publications program. Carbon copies of "Reports on Important Developments" by Luther Harris Evans between 1941 and 1943 are also incorporated in this subject file.

In 1945 Clapp was named chief librarian of the Secretariat Library of the United Nations Conference on International Organization in San Francisco. His continued association with this international organization is well documented in the United Nations Library and Unesco subject files. As a member of the International Committee of Experts on the United Nations Library, Clapp was involved in the early planning for the library in New York and from 1959 to 1962 served as special consultant in connection with the construction of the new United Nations Library. His report on the Conference Library, his review of the organization, work, and utilization of staff of the United Nations Library conducted in April and May 1952, and a 1961 report on the construction of the Dag Hammarskjöld building are located in the United Nations Library subject file. The Unesco file contains papers and reports of various committees pertaining to bibliographic, abstracting, and indexing services and includes the Unesco/Library of Congress bibliographic survey.

Subjects highlighted in the [Speeches and Writings File](#) series relate to library services, cataloging, classification, automation and mechanization, and the role and responsibilities of libraries and librarians. The majority of speeches were given before library associations and a number are in the form of notes or outlines only. The speeches and writing series also contains a research file composed of materials accumulated in the 1930s when Clapp and his colleague, David C. Mearns, were asked to research the history of the locations of the Supreme Court as background for the dedication of the new Supreme Court building. Their investigations led them to prepare a biography of Elias Boudinot Caldwell. This biography and a report on the chambers of the Supreme Court in Washington between 1801 and 1807 are included in this series

## Organization of the Papers

The collection is arranged in six series:

- [Diaries, 1914-1972](#)
- [Family Correspondence, 1918-1972](#)
- [General Correspondence, 1923-1972](#)
- [Subject File, 1901-1972](#)
- [Speeches and Writings File, 1937-1973](#)
- [Miscellany, 1901-1972](#)

## Description of Series

| Container | Series  |
|-----------|---|
| BOX 1-3   | <p><b><u>Diaries, 1914-1972</u></b></p> <p>Diaries kept intermittently by Clapp between 1914-1917; the one for 1915 includes some notes on his high school records. The daily logs, 1945-1972, record each day's activities, listing appointments, conferences, meetings, telephone calls, visitors, and trips. Printed material relating to the meetings and conferences is interfiled.</p> <p>Arranged chronologically.</p>                     |
| BOX 3-4   | <p><b><u>Family Correspondence, 1918-1972</u></b></p> <p>Letters to and from members of Clapp's family, primarily his wife, mother, and cousins in England.</p> <p>Arranged alphabetically by name of correspondent and chronologically within each file.</p>   |
| BOX 4-12  | <p><b><u>General Correspondence, 1923-1972</u></b></p> <p>Letters received and copies of letters sent, memoranda, and miscellaneous enclosures.</p> <p>Arranged alphabetically by name of correspondent and chronologically within each file.</p>   |
| BOX 13-42 | <p><b><u>Subject File, 1901-1972</u></b></p> <p>Correspondence, memoranda, legal briefs, notes, newspaper clippings, and printed material.</p> <p>Arranged alphabetically by subject and chronologically within each subject file.</p>  |
| BOX 42-49 | <p><b><u>Speeches and Writings File, 1937-1973</u></b></p> <p>Handwritten, typewritten, and printed copies of articles and speeches, reports, poems, book reviews, research notes, correspondence relating to publication of writings, and research file compiled during preparation of history of Supreme Court locations and the subsequent biography of Elias B. Caldwell.</p> <p>Arranged by type of writing and chronologically therein.</p> |
| BOX 50-52 | <p><b><u>Miscellany, 1901-1972</u></b></p> <p>Miscellaneous personal papers, note cards, printed material, and miscellaneous manuscripts.</p> <p>Arranged by type of material and chronologically therein.</p>  |

# Container List

| Container | Contents   |
|-----------|--|
| BOX 1-3   | <p><b>Diaries, 1914-1972</b></p> <p>Diaries kept intermittently by Clapp between 1914-1917; the one for 1915 includes some notes on his high school records. The daily logs, 1945-1972, record each day's activities, listing appointments, conferences, meetings, telephone calls, visitors, and trips. Printed material relating to the meetings and conferences is interfiled.</p> <p>Arranged chronologically.</p>             |
| BOX 1     | <p>1914-1915, 1917</p> <p>23 Apr. 1945-31 Dec. 1948</p> <p>3 Jan. 1949-30 June 1950</p> <p>3 July 1950-30 June 1951</p> <p>2 July 1951-2 Jan. 1953</p>   |
| BOX 2     | <p>5 Jan. 1953-2 Jan. 1955</p> <p>3 Jan. 1955-19 Oct. 1957</p> <p>21 Oct. 1957-2 July 1959</p> <p>3 July 1959-1 June 1962</p> <p>2 June 1962-31 Dec. 1964</p>  |
| BOX 3     | <p>4 Jan. 1965-28 Mar. 1967</p> <p>29 Mar. 1967-28 June 1969</p> <p>3 July 1969-9 June 1972</p> <p>Trips</p> <ul style="list-style-type: none"><li>London, England, July-6 Aug. 1946</li><li>Japan, 5 Dec. 1947-16 Feb. 1948</li><li>Sofia, Bulgaria, 22 Aug.-13 Sept. 1963</li><li>Rome, Italy, 18 Sept.-13 Oct. 1964</li><li>Southwest United States, 1-15 May 1966</li><li>England and Scotland, 13 Aug.-15 Oct. 1971</li></ul> |
| BOX 3-4   | <p><b>Family Correspondence, 1918-1972</b></p> <p>Letters to and from members of Clapp's family, primarily his wife, mother, and cousins in England.</p> <p>Arranged alphabetically by name of correspondent and chronologically within each file.</p> <p>Clapp, Dorothy, 1945-1948, 1972</p> <p>Clapp, Mary Sybil, 1918-1948</p>  |
| BOX 4     | <p>Gardner, Estelle and Joan, 1955-1970</p> <p>Hawkins, Helga, 1966-1972</p> <p>Other family members, 1945-1948</p>  |
| BOX 4-12  | <p><b>General Correspondence, 1923-1972</b></p> <p>Letters received and copies of letters sent, memoranda, and miscellaneous enclosures.</p> <p>Arranged alphabetically by name of correspondent and chronologically within each file.</p>   |



## General Correspondence, 1923-1972

### Container

### Contents

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|       |  |
|-------|--|
|       | Adams, Scott   |
|       | Adams, Thomas R.                                       |
|       | Andreassen, John                                       |
|       | Arnaldo, Mario Jose                                    |
|       | Arnaldo, Solomon V.                                    |
|       | Ash, Lee   |
|       | Atwood, Albert W.                                      |
|       | "A" miscellaneous                                      |
|       | Bailey, Janet D.                                       |
|       | Banks, Paul N.   |
|       | Barrow, Sallie (Mrs. Bernard)                          |
|       | Basler, Roy P.   |
|       | Bauer, Harry C.  |
|       | Berry, John N., III                                    |
|       | Besterman, Theodore                                    |
|       | Bingham, Millicent Todd (Mrs. Walter Van Dyke Bingham) |
|       | Blackburn, Robert H.                                   |
|       | Bode, Carl   |
|       | Borgeson, Earl C.                                      |
|       | Boyd, Julian P.  |
|       | Broderick, John C.                                     |
|       | Brooks, Philip C.                                      |
|       | Brummel, Leendert                                      |
|       | Bryant, Douglas W.                                     |
|       | Buist, Eleanor   |
|       | "B" miscellaneous                                      |
| BOX 5 | Cain, Julien   |
|       | Carneiro, Regina                                       |
|       | Cary, George D.  |
|       | Childs, James B.                                       |
|       | Ciolti, Antoinette                                     |
|       | Clift, David   |
|       | Coblans, Herbert                                       |
|       | Colburn, Edwin B.                                      |
|       | Cole, John Y.  |
|       | Collison, Robert L.                                    |
|       | Conklin, Harold C.                                     |
|       | Cummings, Martin M.                                    |
|       | "C" miscellaneous                                      |
|       | Dale, Doris Cruger                                     |
|       | Dalton, Jack   |
|       | Darrow, John F.  |
|       | Dennis, Willard K.                                     |
|       | Dix, William S.  |
|       | Downs, Robert B.                                       |
|       | Dudgeon, Lucile  |

## General Correspondence, 1923-1972

### Container

### Contents

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|                       |                                      |                     |
|-----------------------|--------------------------------------|---------------------|
| BOX 6                 | "D" miscellaneous                    |                     |
|                       | Engley, Donald B.                    |                     |
|                       | Eshelman, William R.                 |                     |
|                       | Evans, Luther Harris                 |                     |
|                       | "E" miscellaneous                    |                     |
|                       | Feinberg, Charles                    |                     |
|                       | Francis, Sir Frank C.                |                     |
|                       | Franklin, Robert D.                  |                     |
|                       | Frarey, J. Carlyle                   |                     |
|                       | Friends of the Library of Congress   |                     |
|                       | Fukuda, Naomi                        |                     |
|                       | Furman, John P.                      |                     |
|                       | "F" miscellaneous                    |                     |
|                       | Gallagher, Marian G.                 |                     |
|                       | Garfield, Eugene                     |                     |
|                       | Gerhardt, Lillian N.                 |                     |
|                       | Giniger, K. S.                       |                     |
|                       | Goff, Frederick R.                   |                     |
|                       | Gosnell, Charles F.                  |                     |
|                       | Greenway, Emerson                    |                     |
|                       | Greer, Roger C.                      |                     |
|                       | Groesbeck, Joseph                    |                     |
|                       | "G" miscellaneous                    |                     |
|                       | BOX 7                                | Hafner, Walter      |
|                       |                                      | Hamer, Elizabeth E. |
|                       |                                      | Hamlin, Arthur T.   |
|                       |                                      | Hanke, Lewis        |
| Harwell, Richard      |                                      |                     |
| Havens, Shirley       |                                      |                     |
| Haycraft, Howard      |                                      |                     |
| Henderson, James W.   |                                      |                     |
| Heumann, Karl F.      |                                      |                     |
| Hilker, Helen-Anne    |                                      |                     |
| Hines, Theodore C.    |                                      |                     |
| Holmes, Oliver W.     |                                      |                     |
| Humphry, John A.      |                                      |                     |
| Hungerford, Edward B. |                                      |                     |
| "H" miscellaneous     |                                      |                     |
| "I" miscellaneous     |                                      |                     |
| BOX 8                 |                                      | Jackson, Sidney L.  |
|                       |                                      | James, Edward T.    |
|                       |                                      | Jenkins, William S. |
|                       | Jonah, David A.                      |                     |
|                       | Jordan, Robert T.                    |                     |
|                       | <i>Journal of Library Automation</i> |                     |
|                       | "J" miscellaneous                    |                     |

## General Correspondence, 1923-1972

### Container

### Contents

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|               |                                |
|---------------|--------------------------------|
|               | Kaminstein, Abraham L.         |
|               | Kaser, David                   |
|               | Kaufman, Paul                  |
|               | Kee, S. Janice                 |
|               | Kent, Allen                    |
|               | Kent, Francis L.               |
|               | Kortendick, James J.           |
|               | Knight, Douglas M.             |
|               | "K" miscellaneous              |
|               | Lacy, Dan                      |
|               | Lancour, Harold                |
|               | Linderman, Winifred B.         |
|               | Locke, William N.              |
|               | Logsdon, Richard H.            |
|               | Lorenz, John G.                |
| <b>BOX 9</b>  | Lowe, David G.                 |
|               | Lubetzky, Seymour              |
|               | Lundy, Frank A.                |
|               | "L" miscellaneous              |
|               | McCarthy, Stephen A.           |
|               | McKenna, Frank E.              |
|               | MacLeish, Archibald            |
|               | Marke, Julius J.               |
|               | Marwick, Claire S.             |
|               | Mearns, David C.               |
|               | Meyer, Robert S.               |
|               | Meyriat, Jean                  |
|               | Mitchell, Basil                |
|               | Molz, Kathleen                 |
|               | Moon, Eric                     |
|               | Moriarty, John H.              |
|               | Morrissey, Marlene             |
|               | Mumford, L. Quincy             |
|               | Munden, Ken                    |
|               | "M" miscellaneous              |
| <b>BOX 10</b> | National Microfilm Association |
|               | Neal, Harry E.                 |
|               | "N" miscellaneous              |
|               | O'Connor, John                 |
|               | Offenhauser, William H., Jr.   |
|               | Ohman, Theodore W.             |
|               | Orne, Jerrold                  |
|               | Orraca, Jose H.                |
|               | "O" miscellaneous              |
|               | Paul, Winston                  |
|               | Perreault, Jean M.             |

## General Correspondence, 1923-1972

### Container

### Contents

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|        |                        |
|--------|------------------------|
|        | Peterson, Harry N.     |
|        | Piercy, Esther J.      |
|        | Popecki, Joseph T.     |
|        | Posner, Ernst          |
|        | Pottinger, M. D.       |
|        | Powell, Lawrence Clark |
|        | Praeger, Frederick A.  |
|        | "P" miscellaneous      |
|        | Quarles, Lawrence      |
|        | Rasch, Royal H.        |
|        | Rawski, Conrad H.      |
|        | Rayner, S. A.          |
|        | Reed, Sarah R.         |
|        | Rhoads, James B.       |
|        | Ristow, Walter W.      |
|        | Robling, John S.       |
| BOX 11 | Rogers, Rutherford D.  |
|        | Rosenwald, Lessing J.  |
|        | "R" miscellaneous      |
|        | Saito, Tsuyoshi        |
|        | Sakai, Yasushi         |
|        | Sealock, Richard B.    |
|        | Seely, Pauline         |
|        | Sharify, Nasser        |
|        | Sheehan, Sister Helen  |
|        | Shera, Jesse H.        |
|        | Skipper, James E.      |
|        | Surrency, Erwin        |
|        | Suzuki, Heihachiro     |
|        | "S" miscellaneous      |
|        | Talmadge, Robert L.    |
|        | Tate, Elizabeth L.     |
|        | Tauber, Maurice F.     |
|        | Thomas, Joseph J.      |
|        | Tribolet, Harold W.    |
|        | "T" miscellaneous      |
|        | Unlendorf, B.          |
|        | Vann, Sarah K.         |
| BOX 12 | Voight, Melvin J.      |
|        | Vosper, Robert         |
|        | "V" miscellaneous      |
|        | Wagman, Frederick H.   |
|        | Wallace, Sarah L.      |
|        | Waller, Theodore       |
|        | Warncke, Ruth E.       |
|        | Waters, Edward N.      |

## General Correspondence, 1923-1972

### Container

### Contents

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Welsh, William J.  
Wessells, Helen  
Wheeler, Joseph L.  
    (2 folders)  
Williams, Gordon  
Williams, John C.  
Wilson, William K.  
Winnacker, Rudolph A.  
Wood, Jennings  
Wooster, Harold  
Worman, Curt  
Wu, Kwang Taing  
"W" miscellaneous  
Yen, Wen-yu  
"Y-Z" miscellaneous  
Zich, Robert

### BOX 13-42

#### Subject File, 1901-1972

Correspondence, memoranda, legal briefs, notes, newspaper clippings, and printed material.  
Arranged alphabetically by subject and chronologically within each subject file.

### BOX 13

Adhesive bookbinding  
Alexander, Louis A.  
American Antiquarian Society  
American Bar Foundation  
American Documentation Institute  
    (2 folders)  
    Committee on Organization of Information  
    Committee on Research and Development  
American Institute of Graphic Arts  
American Institute of Physics, Study of Physics Abstracting, 1948-1950

### BOX 14

American Library Association  
    Annual Conference, 25 June-1 July 1972  
    Catalog code revision  
    (2 folders)  
    Cataloging Policy and Research Committee  
    International Relations Committee  
    (2 folders)  
    Exchange visits of American and Soviet librarians

### BOX 15

Minutes  
Panel on Unesco  
Panel on Unesco, chairman's memoranda  
International Relations Committee/Special  
Libraries Association International Committee  
Jointly sponsored project for foreign librarians  
Joint Committee on Permanent/Durable Paper  
    (2 folders)

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| BOX 19 | Bibliographical Society of Canada<br>Bidwell, John<br>Blossom, Frederick A.<br>Bookbinding<br>Sewing machines<br>Specifications and standards<br>(2 folders)<br>Books for the People Fund<br>Brunauer, Esther C.<br>Canadian Library Association<br>Cataloging<br>General  |
| BOX 20 | Technical reports<br>Chemical abstracts<br>Columbia Historical Society<br>Committee to Preserve the National Capitol<br>Conference on Library Problems, Folger Shakespeare Library, Washington, D.C., 15 Jan.-31 Mar. 1955<br>(2 folders)<br>Copyright   |

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|        | New York Library Association, Conference on the Preservation of Library Materials   |
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|        | Meetings of Users of Abstracts of Physics, 19 Dec. 1949   |
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| BOX 42    | Speeches<br>"The Copyright Records of the United States District Courts, 1790-1870," Bibliographical Society of America, 24 Dec. 1937 (2 copies), with research notes<br>"The Collections," 31 Jan., 1 Feb. 1940<br>"Some Problems in Library Service for the Blind," American Association of Workers for the Blind, Indianapolis, Ind., 7-11 July 1941 (2 copies)<br>"The Library of Congress and the Other Scholarly Libraries of the Nation," address at Conference of Eastern College Librarians, New York, 1947 |

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- "Cooperation and Bibliographical Control," Association of College and Reference Librarians, 10 Nov. 1949, Notes
- "California and National Library Development," address given at 52d Annual Conference, California Library Association, 22 June 1950
- Remarks at opening of Escuela Cubana da Bibliotecarios, Havana, Cuba, 13 Sept. 1950
- "National and International Developments Affecting Research Libraries," ALA/SLA Group, St. Louis, Mo., 23 Jan. 1952, Notes
- "Cooperative Subject-Analysis," Columbia University School of Library Service, New York, N.Y., June 1952
- "The Library's Relations with Congress," Library of Congress Lecture Series, 1952-1953, 8 Jan. 1953, Notes
- "Role of a B Society in National B Development," address to B Society of Canada, Ottawa, 26 Aug. 1953, Outline
- "Libraries in the Life of the Nation, the National Library," 8th Conference of the Canadian Library Association, Ottawa, Canada, 27 Aug. 1953
- "Acquisitions Policy of the National Medical Library; the Problem From the Viewpoint of Library Technology," Armed Forces Medical Library, 12 Apr. 1956 (with copy) (published in 1957 by National Medical Library)
- Speech, Symposium for Systems for Informational Retrieval, Western Reserve University, Cleveland, Ohio, 18 Apr. 1957 (with notes)
- "Unfinished Business," address before Special Libraries Association, 27 May 1957
- "Building Library Resources Thro' Interlibrary Cooperation," Interlibrary Cooperation Committee, Resources and Technical Services Division, American Library Association, 25 June 1957, Outline
- Speech before New England Library Association, 18 Oct. 1957, Notes
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- Address to Music Library Association, 28 Feb. 1958, Outline
- "Research in Cataloging," Regional Catalogers' Group, 7 Mar. 1958, Notes
- Speech before National Research Council, 31 Mar. 1958, Notes
- "Dedication of the McKeldin Library, University of Maryland," College Park, Md., 3 May 1958 (published in *The University Library and the Wise Man*, edited by H. Rovelstad, 1958)
- Remarks to meeting of Microcard-Publishers, 12 May 1958, Notes
- Address at dedication of Purdue Memorial Center, 26 Sept. 1958
- Address to Nebraska Library Association, 16 Oct. 1958, Notes
- "Regional Implications of Programs of Council on Library Resources, Inc.," Southeastern Library Association, 23 Oct. 1958, Notes
- Keynote speech, Governor's Conference of Public Library Trustees, 23 Mar. 1959 (with mimeographed copy and *Proceedings* of Conference)
- Keynote address, National Microfilm Association, 2-4 Apr. 1959
- Introduction of Dr. Jose Antonio Mora at Dinner of the Americas, 21 June 1959
- "The School of Experience," American Library Association, Washington, D.C., 25 June 1959 (with copy published in *Library Journal*, May 1960)
- "Look of the Book, Ideal Book From Point of View of Librarian," [Trade Book Clinic, Nov. 1959]

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Remarks to Technical, Scientific and Medical Book Publishers Association, 16 Feb. 1960.

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"Research and Future Developments in Biological Science Communication," AISM Seminar on Biological Science Communication, 30 June 1961, Notes

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Address at Junior Members Round Table Dinner, Miami Beach, Fla., 17 June 1962

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"Automation and the Library," Princeton Library Committee, Princeton, N.J., 10 Jan. 1963, Notes

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"Comprehensive L[ibrary] Resources for Res[earch]" Western College Association, Claremont, Calif., 14 Mar. 1963, Notes

"Future of Research Library," Urbana, Ill, 1 May 1963, Notes

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- "Mechanization and Automation in American Libraries," paper prepared for meeting of Soviet and American Delegates, Council of the International Federation of Library Association, Rome, 14-18 Sept. 1964 (with copy in Cyrillic script and reprint from *Libri*)
- Remarks in a panel discussion on Mortimer Taube and his contributions, American Documentation Institute, 17 Jan. 1966, Notes
- "Some Thoughts on the Present Status and Future Prospects of Reference Work," Conference on Present Status and Future Prospects of Reference/Information Work, School of Library Service, Columbia University, New York, N.Y., 1 Apr. 1966 (with notes)
- Address, University of Michigan Memorial Lecture, Alumni of University of Michigan Library School, New York, 13 July 1966
- Talk to Western Reserve Library School Colloquium, Cleveland, Ohio, 26 Oct. 1966, Notes
- Remarks at meeting of Copying Methods Section, Resources and Technical Services Division, American Library Association, San Francisco, Calif., 26 June 1967, Notes
- Recording made for Miss S. Janice Kee, Kansas State Teachers College, Emporia, Kans., 28 July 1967, Transcript
- "Towards the Library of the Future," Ralph Munn Lecture, 1967, Carnegie Library of Pittsburgh, Pittsburgh, Pa., 22 Oct. 1967 (with abstract)
- "The State of the Art," Address to Archons of Colophon, Columbia University, New York, N.Y., 13 Feb. 1968, Notes
- Speech at Joint Meeting of Association of Universities and Colleges of Canada and Canadian Association of Colleges and University Libraries, Montreal, Canada, 19 Apr. 1968, Notes
- "Public Library Systems and the National Library Networks," Public Library Management Institute, Madison, Wis., 26 Apr. 1968, Notes (with revised draft, 19 May 1969, and printed copy)
- Lecture on copyright, Institute on Federal Library Resources, Catholic University, 17 June 1968, Notes
- "Library Use of Intellectual Property," Panel on Copyright, American Association of Law Librarians, Philadelphia, Pa., 1 July 1968, Notes
- "Can Copyright Law Respond to the New Technology," Panel, 61st Annual Meeting, American Association of Law Libraries, *Law Library Journal*, Nov. 1968
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- "Role of Friends of the Library in the Development of Collections," Library Advisory Committee, George Washington University Library, Washington, D.C., 5 Dec. 1969, Notes
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- Remarks to Library of Congress Professional Association, 27 May 1970, Notes
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"No Human Situation Is Static," *Library Binder*, Dec. 1959

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"To Assist in Solving the Problems of Libraries," *ALA Bulletin*, Mar. 1960

"United States Senate Consents to Ratification of Florence Agreement," *ALA Bulletin*, May 1960

- "In Quest of an Optical 'Grail'," *ALA Bulletin*, Feb. 1961
- "Library Photocopying and Copyright; Recent Developments," *Law Library Journal*, Feb. 1962
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- "The Catalog Book Store," *The Rub-Off*, Jan./Feb. 1965
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- "Toward a Philosophy of Federal Library Service," [Federal Library Committee Newsletter], 20 Oct. 1965
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- "Cooperative and Centralized Cataloging: Retrospect and Prospect," *Library Trends*, July 1967
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- "Self-Identification of Printed Publications; Cataloging-in-Publication As a National Library Responsibility," 27 July 1970 (contribution to a *Festschrift* in honor of Curt Wormann) Correspondence
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- "Cataloging in Publication: A New Programme of Pre-publication Cataloguing in the United States of America, with Comments on Similar Programmes," *Unesco Bulletin for Libraries*, Jan/Feb. 1973 (with draft and correspondence)
- "Bibliography," *Encyclopedia Americana*, undated
  - Correspondence
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- "Carta Bombycina, Carta Papyri, Permamena Graeca: A contribution to the History of Medieval Writing Materials," by Gerhard Piccard, undated, Translated by Clapp
  - With draft and original article
  - Research materials
- "Council on Library Resources, Inc.," *Encyclopedia of Library and Information Science*, undated
- "History in "Library," *Encyclopedia Americana*, undated
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- "History in "Library," *World Book Encyclopedia*, undated
- "Quantitative Criteria for Adequacy of Academic Library Collections," by Clapp and Robert R. Jordan, undated
- "Foreword," *Towards a Theory of Jesse Shera*, undated

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- Correspondence and reviews relating to *The Future of the Research Library* (Urbana, University of Illinois Press, 1964)

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- Some Materials for a Life of Elias Boudinot Caldwell With Observations on the Early History of Capitol Hill*, by David C. Mearns and Clapp

#### Reports

- Chambers of the Supreme Court in Washington, D.C., 1801-1807
- Report on trip to Europe, *Library of Congress Information Bulletin*, 6-12 Aug. 1946
- Report of the United States Library Mission to Advise on the Establishment of the National Diet Library of Japan, by Charles H. Brown and Clapp, Department of State, 1948
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- Report on Meetings of the International Federation of Library Association, Rome, 1 4-18 Sept. 1964
- The ALA Council: Report of the DCLA Representative, 2 June 1966

#### Other Writings

- Book reviews
- Poems
- Miscellaneous

BOX 48

#### Research file

- Bailey, Robert
- Bank of Washington, Washington, D.C.
- Boyd, Washington
- Caldwell, Elias B.
  - (5 folders)
- Calendar of Capitol Hill Hotels and Boarding Houses, Washington, D.C.

## Speeches and Writings File, 1937-1973

### Container

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|           |   |
|-----------|---|
| BOX 49    | Capitol Hill, Washington, D.C.<br>Capitol Hill Market House, Washington, D.C.<br>Carroll, Daniel<br>Chamber of the Supreme Court in Philadelphia, Pa., 1791-1800<br>Ewell, James and Thomas<br>Hotels and boarding houses<br>Locations of portraits of Justices of the Supreme Court<br>Peacock, Robert Ware<br>Rapine, Daniel<br>Stelle, Pontius Delare<br>United States Supreme Court in New York, N.Y.<br>United States Supreme Court in Washington, D.C.<br>Miscellaneous   |
| BOX 50-52 | <b>Miscellany, 1901-1972</b><br>Miscellaneous personal papers, note cards, printed material, and miscellaneous manuscripts.<br>Arranged by type of material and chronologically therein.  |
| BOX 50    | Clapp, Verner W.<br>Appointment as consultant to Library of Congress Preservation Office<br>Appointment as chief assistant librarian, Library of Congress<br>Appointment as consultant to Central Intelligence Agency<br>Biographical information<br>Diagram of office spaces, Council of Library Resources<br>50th class reunion and transcript, Trinity College, Hartford, Conn.<br>Guardian health insurance<br>Honors and awards<br>Idea file<br>Last will and testament, 28 June 1946<br>Medical records<br>Notes on emphysema<br>Medication and progress, 1965-1972<br>Memberships in organizations<br>Memorabilia<br>United Nations Conference on International Organizations, San Francisco, Calif., 1945<br>Trip to Japan, Dec. 1947-Feb. 1948<br>Notebooks and address book |
| BOX 51    | Passports and baptismal records<br>Permission to reprint articles<br>Personnel papers, Library of Congress<br>Retirement as chief assistant librarian<br>Retirement from Council on Library Resources<br>Travel reimbursements<br>Travel reports, 1968-1972, consultant to Council on Library Resources<br>Visit to Japan, Nov. 1968<br>Miscellaneous<br>Articles about Clapp   |

## Miscellany, 1901-1972

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|               | Binoculars  |
|               | Bookplates  |
|               | Book title file   |
|               | "Klossiana," by Waldemar Kloss  |
|               | "Harry Miller Lydenberg: The Librarian as Administrator" (with correspondence)                  |
|               | Manuscript, "Saints in Their Libraries"   |
|               | Memoir of Clapp's role in shaping modern Japanese Library system, by Robert Thayer Jordan, 1994 |
|               | Miscellaneous manuscripts   |
|               | Miscellaneous printed publications  |
|               | Names appended to insides of discarded folders  |
| <b>BOX 52</b> | Card file   |
|               | Address cards, used until 1968  |
|               | Note cards on various subjects  |