

Ralph Cooper Hutchison Papers
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Prepared by Manuscript Division staff

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Collection Summary

Title: Ralph Cooper Hutchison Papers

Inclusive Dates: 1920-1966

Bulk Dates: 1957-1966

ID No.: MSS54411

Creator: Hutchison, Ralph Cooper, 1898-1966

Extent: 24,000 items

Extent: 127 containers plus 3 oversize

Extent: 55 linear feet

Language: Collection material in English

Location: Manuscript Division, Library of Congress, Washington, D.C.

LC Catalog record: <https://lccn.loc.gov/mm78054411>

Summary: Educator and college president. Correspondence, diaries, speeches, sermons, writings, college catalogs, yearbooks, and study guides relating to Hutchison's tenure as president of Washington and Jefferson College and Lafayette College, chancellor of Abadan Institute of Technology in Iran, and director of Studies in Higher Education.

Selected Search Terms

The following terms have been used to index the description of this collection in the LC Catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically.

People

Hutchison, Ralph Cooper, 1898-1966.

Organizations

Abadan Institute of Technology.

Lafayette College (Easton, Northampton County, Pa.)

Studies in Higher Education (Philadelphia, Pa.)

Washington and Jefferson College (Washington, Washington County, Pa.)

Subjects

Education, Higher--Research.

Education--Iran.

Education--Pennsylvania.

Universities and colleges--Iran.

Universities and colleges--Pennsylvania--Easton (Northampton County)

Universities and colleges--Pennsylvania--Washington (Washington County)

Occupations

College presidents.

Educators.

Acquisition Information

The papers of Ralph Cooper Hutchison, educator and college president, were given to the Library of Congress in 1966 and in 1971 by his son, William Hutchison.

Processing History

The papers of Ralph Cooper Hutchison were described and arranged in 1968 by David Mathisen. The finding aid was revised in 2012.

Transfers

Phonograph recordings have been transferred to the Library's Motion Picture, Broadcasting, and Recorded Sound Division where they are identified as part of these papers.

Copyright Status

Copyright in the unpublished writings of Ralph Cooper Hutchison in these papers and in other collections of papers in the custody of the Library of Congress has been dedicated to the public.

Access and Restrictions

The papers of Ralph Cooper Hutchison are open to research. Researchers are advised to contact the Manuscript Reading Room prior to visiting. Many collections are stored off-site and advance notice is needed to retrieve these items for research use.

Preferred Citation

Researchers wishing to cite this collection should include the following information: Container number, Ralph Cooper Hutchison Papers, Manuscript Division, Library of Congress, Washington, D.C.

Biographical Note

Date	Event
1898, Feb. 27	Born, Florissant, Colo.
1914-1916	Educated, Sterling College, Sterling, Kansas
1917	Aviator, United States Naval Aviation
1918	A.B., Lafayette College, Easton, Pa.
1919	M.A., Harvard University, Cambridge, Mass.
1919-1922	Attended, Princeton Theological Seminary, Princeton, N.J., and ordained to Ministry, Presbyterian Church
1923-1925	Authored curriculum and educational program for the Presbyterian Church
1924-1925	Secretary, Young People's Work, Presbyterian Education, Philadelphia, Pa.
1925	Married Harriet Sidney Thompson
1925	Ph.D., University of Pennsylvania, Philadelphia, Pa.
1925-1926	Professor of philosophy and religion, Alborz College, Tehran, Iran
1926-1931	Dean, Alborz College, Tehran, Iran
1931-1945	President, Washington and Jefferson College
1933-1945	President, Board of Trustees, Alborz College, Tehran, Iran
1939-1943	Director, Presbyterian Board of Christian Education
1939-1945	Director, Kiskiminetas Springs School, Saltsburg, Pa.
1940-1944	Member, Executive Committee, Pennsylvania Association of Colleges and Universities (served again from 1953 to 1957).
1940-1945	Director, Western Theological Seminary, Pittsburgh, Pa.
1941-1943	Director, Acacia Mutual Life Insurance Co. of Washington, D.C. (served again in the 1950s)
1942-1944	Vice president, Pennsylvania United War Fund
1942	Awarded Yorktown Medal by Society of Cincinnati
1942-1945	Executive Director, Civilian Defense for Pennsylvania
1942-1956	Vice chairman, Pennsylvania Aeronautics Communications

1945-1948	Director, Governor's Committee on Civil Defense, Pennsylvania
1945-1950	Director, Pennsylvania Commission on Higher Education. Vice president, Pennsylvania State YMCA
1945-1957	President, Lafayette College, Easton, Pa.
1948-1950	Member, Commission on Religion in Higher Education, Presbyterian Board of Christian Education
1950-1953	Director, Council on Education in Arbitration of the American Arbitration Association Chairman
1952-1956	Director, National Advisory Arthritis and Metabolic Diseases Council
1953-1955	Director, Lay Committee of the National Council of Churches of Christ
1953-1957	Member, Executive Committee, Pennsylvania Foundation of Independent Colleges, Executive Committee (president, 1956)
1957	Legion of Honor, French Republic
1957-1959	Educational Advisor to the Oil Consortium of Iran
1957-1960	Chancellor, Abadan Institute of Technology, Iran Educational Adviser, National Iranian Oil Co.
1957-1966	Director, Studies In Higher Education, Philadelphia, Pa.
1960	Executive Director, National Presbyterian Center, Washington, D.C.
1966, Mar. 15	Died

Scope and Content Note

The papers of Ralph Cooper Hutchison (1898-1966) span the years 1920-1966, with the bulk of the material concentrated in the period 1957-1966. The collection consists of diaries, correspondence, sermons, speeches and writings, and other material relating to Hutchison's work as director of Studies in Higher Education, president of Washington and Jefferson College, Washington, Pennsylvania, and Lafayette College, Easton, Pennsylvania, and chancellor of Abadan Institute of Technology in Iran. The papers are organized into eleven series: [Diaries and Notebook](#); [General Correspondence](#); [Special Correspondence](#); [Bound Correspondence](#); [Financial Records](#); [Proposals, Minutes, and Reports](#); [Speech and Article File](#); [Studies in Higher Education: Published Studies](#); [College Publications](#); [Scrapbooks and Photographs](#); and [Miscellany](#).

Arrangement of the Papers

This collection is arranged in eleven series:

- [Diaries and Notebook, 1942-1965](#)
- [General Correspondence, 1931-1966](#)
- [Special Correspondence, 1920-1966](#)
- [Bound Correspondence, 1945-1958](#)
- [Financial Records, 1932-1964](#)
- [Proposals, Minutes, and Reports, 1945-1956](#)
- [Speech and Article File, 1920-1966](#)
- [Studies in Higher Education: Published Studies](#)
- [College Publications, 1930-1957](#)
- [Scrapbooks and Photographs](#)
- [Miscellany](#)

Description of Series

Container	Series
BOX 1	<p><u>Diaries and Notebook, 1942-1965</u></p> <p>Diaries and a notebook of religious services. . Arranged by type of volume</p>
BOX 2-34	<p><u>General Correspondence, 1931-1966</u></p> <p>Letters received, copies of letters sent, and printed matter. Arranged alphabetically by name of correspondent or subject and in reverse chronologically order therein.</p>
BOX 35-72	<p><u>Special Correspondence, 1920-1966</u></p>
BOX 35-60	<p><u>Studies in Higher Education, 1942-1966</u></p> <p>Letters received, copies of letters sent, and printed matter relating to Studies in Higher Education. Arranged alphabetically by name of correspondent within four groupings: colleges, consultants, foundations and trusts, and trustees, and reverse chronological order therein.</p>
BOX 61-72	<p><u>Iran, 1920-1965</u></p> <p>Letters received, copies of letters sent, and printed matter relating to Hutchison's educational interests in Iran. Organized into three groups: Abadan Institute of Technology, Alborz College, and the National Iranian Oil Co.</p>
BOX 73-74	<p><u>Bound Correspondence, 1945-1958</u></p> <p>Bound volumes of letters received relating to Hutchison leaving the presidency of Washington and Jefferson College to become president of Lafayette College, his resignation from Lafayette College, and the reunion of the Lafayette class of 1918 in 1958.</p>
BOX 75-80	<p><u>Financial Records, 1932-1964</u></p> <p>Estate correspondence, vouchers, orders, miscellaneous correspondence, bank statements, cancelled checks and check stubs, income tax reports, and accounts and financial summaries. Arranged by type of material.</p>
BOX 81-88	<p><u>Proposals, Minutes, and Reports, 1945-1956</u></p> <p>Bound material concerning Lafayette College, proposals and minutes, and commission and annual reports. Arranged by type of material and therein chronologically.</p>
BOX 89-104	<p><u>Speech and Article File, 1920-1966</u></p> <p>Articles, sermons, speeches, reference material, and bound magazines and pamphlets of published works by Hutchison. Arranged by type of material and in the volumes created by Hutchison.</p>
BOX 105-111	<p><u>Studies in Higher Education: Published Studies</u></p> <p>Volumes from participant colleges. Arranged alphabetically by name of college.</p>

BOX 112-120

College Publications, 1930-1957

Yearbooks, catalogs, and other college publications.

Arranged by name of college in volumes compiled or collected by Hutchison.

BOX 121-129

Scrapbooks and Photographs

Photograph albums, loose photographs, and scrapbooks of clippings, programs, certificates, and other items.

Arranged by type of material.

BOX 130

Miscellany

A guest book, bride's book, portrait photo plate of Hutchison, photographic slides and negatives, volumes concerning the Abadan Institute of Technology and the National Iranian Oil, Co., passport, birthday cards, and an insurance policy.

Arranged by type of material.

Container List

Container	Contents
BOX 1	Diaries and Notebook, 1942-1965 Diaries and a notebook of religious services. . Arranged by type of volume
BOX 1	Diaries, vols. 1-24, 1942-1956 Notebook, vol. 25, 1948-1955
BOX 2-34	General Correspondence, 1931-1966 Letters received, copies of letters sent, and printed matter. Arranged alphabetically by name of correspondent or subject and in reverse chronologically order therein.
BOX 2	Aba-Ame
BOX 3	Ame-Ben
BOX 4	Ber-Bun
BOX 5	Cam-Civ
BOX 6	Civ-Con
BOX 7	Cor-Edu
BOX 8	Eis-Fou
BOX 9	Fou-Gla
BOX 10	Gol-Hem
BOX 11	Hen-Hon
BOX 12	Hot-Int
BOX 13	Ira-Jus
BOX 14	Kab-Laf
BOX 15	Laf
BOX 16	Laf-Luc
BOX 17	Mcc-May
BOX 18	Meh-Mor
BOX 19	Mos-Nix
BOX 20	Nor-Pel
BOX 21	Pen-Pre
BOX 22	Pre-Pri
BOX 23	Pro-Reg
BOX 24	Res
BOX 25	Rez-Sch
BOX 26	Sch-Sha
BOX 27	She-Smo
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BOX 29	Swe-Tex
BOX 30	Tha-Tyl
BOX 31	Une-War

General Correspondence, 1931-1966

Container	Contents
BOX 32	Was-Wey
BOX 33	Whe-Win
BOX 34	Wol-Zia
BOX 35-72	Special Correspondence, 1920-1966
BOX 35-60	Studies in Higher Education, 1942-1966 Letters received, copies of letters sent, and printed matter relating to Studies in Higher Education. Arranged alphabetically by name of correspondent within four groupings: colleges, consultants, foundations and trusts, and trustees, and reverse chronological order therein.
BOX 35	Colleges American Association of University Professors-Blackburn
BOX 36	Brigham Young University- Dickinson College
BOX 37	Earlham College-Evansville University
BOX 38	Fairleigh-Dickinson University-Goshen College
BOX 39	Gordon College-Hanover College
BOX 40	Hastings College-Kalamazoo College
BOX 41	Kansas City University-Lindenwood College
BOX 42	Macalester College-Muskingum College
BOX 43	New School of Music Study-Parsons College
BOX 44	Parsons College
BOX 45	Pennsylvania Military Academy-Rose Polytechnic Institute
BOX 46	St. Lawrence University-Tri-State University
BOX 47	Ursinus College-Westminster Choir
BOX 48	Westminster Theological Seminary-Yampa Valley College
BOX 49	Consultants Armstrong-Ketcham
BOX 50	McGrath-Shay
BOX 51	Smith-Wager
	Foundations and trusts Administrative-chemistry
BOX 52	Church-closed
BOX 53	Closed-engineering colleges of professional development
BOX 54	Endowment-faculty
BOX 55	Faculty-inflation
BOX 56	Language-plant
BOX 57	Presbyterian-student
BOX 58	Tax-teaching
BOX 59	Team-year
	Trustees Bury-Groseclose
BOX 60	Harkins-Wyckoff Miscellaneous

Special Correspondence, 1920-1966

Container

Contents

BOX 61-72	Iran, 1920-1965 Letters received, copies of letters sent, and printed matter relating to Hutchison's educational interests in Iran. Organized into three groups: Abadan Institute of Technology, Alborz College, and the National Iranian Oil Co.
BOX 61	Abadan Institute of Technology, Tehran Arrangements-contracts
BOX 62	Curriculum-Lafayette College Board of Trustees
BOX 63	Language machines-refresher courses
BOX 64	Salaries-takeover
BOX 65	Teacher's Insurance and Annuity Association of America-trustees Current faculty Azad-Kirby McCarthy-Zanen
BOX 66	Former faculty, Ripley-Telfer
BOX 67	Alborz College, Tehran
BOX 68	National Iranian Oil. Co. Office Supplies Bylaws-incorporation Fact sheets
BOX 69	Faculty Students Accountings
BOX 70	Accountings
BOX 71	Taxes Operating companies vouchers
BOX 72	Operating companies vouchers
BOX 73-74	Bound Correspondence, 1945-1958 Bound volumes of letters received relating to Hutchison leaving the presidency of Washington and Jefferson College to become president of Lafayette College, his resignation from Lafayette College, and the reunion of the Lafayette class of 1918 in 1958.
BOX 73	1945, Washington and Jefferson College, Washington, Pa., and Lafayette College, Easton, Pa. 1957, resignation from Lafayette College
BOX 74	1958, Lafayette College class of 1918, fortieth reunion
BOX 75-80	Financial Records, 1932-1964 Estate correspondence, vouchers, orders, miscellaneous correspondence, bank statements, cancelled checks and check stubs, income tax reports, and accounts and financial summaries. Arranged by type of material.
BOX 75	William E. Hutchison estate, 1932-1958
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Financial Records, 1932-1964

Container

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BOX 79	Income tax reports, 1932-1954
BOX 80	Accounts, 1935-1954
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BOX 81-88	Proposals, Minutes, and Reports, 1945-1956
	Bound material concerning Lafayette College, proposals and minutes, and commission and annual reports.
	Arranged by type of material and therein chronologically.
BOX 81	Vol.1, 1945-1946
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BOX 82	Vol. 3, 1947-1948
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BOX 83	Vol. 5, 1949-1950
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BOX 85	Vol. 9, 1953-1954
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BOX 88	Vol., 14, annual reports, 1953-1954
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BOX 89-104	Speech and Article File, 1920-1966
	Articles, sermons, speeches, reference material, and bound magazines and pamphlets of published works by Hutchison.
	Arranged by type of material and in the volumes created by Hutchison.
BOX 89	Miscellaneous
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Speech and Article File, 1920-1966

Container	Contents
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BOX 105-111	Studies in Higher Education: Published Studies Volumes from participant colleges. Arranged alphabetically by name of college.
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BOX 107	Vol. 3, Fuller - Hastings College
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BOX 109	Vol. 5, Maryville-Park Street
BOX 110	Vol. 6, Parsons College-Rose Polytechnic Institute
BOX 111	Vol. 7, Studies in Higher Education-Whitworth
BOX 112-120	College Publications, 1930-1957 Yearbooks, catalogs, and other college publications. Arranged by name of college in volumes compiled or collected by Hutchison.
BOX 112	Washington and Jefferson College, Washington, Pa. Hutchison inauguration, vol. 1, 1932, 2 Apr. Dedication, Walker Memorial Room, vol. 2, 1933, Mar. 15 <i>Pandora</i> Vol. 3, 1930 Vol. 4, 1933 Vol. 5, 1934

College Publications, 1930-1957

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BOX 114	Vol. 10, 1939 Vol. 11, 1940 Vol. 12, 1941 Vol. 13, 1942
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BOX 116	Lafayette College, Easton, Pa. Alumnus, vol. 18, 1945 Study of buildings, vol. 19, 1946 Decade of progress, vol., 20, 1945-1955 Catalog Vol. 21, 1950-1951 Vol. 22, 1952-1953 Vol. 23, 1954-1955 Vol. 24, 1955-1956
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BOX 119	Vol. 32, 1956 Vol. 33, 1955 Vol. 34, 1956
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BOX 121-129	Scrapbooks and Photographs Photograph albums, loose photographs, and scrapbooks of clippings, programs, certificates, and other items. Arranged by type of material.
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BOX OV 128	Vol. 17, photograph album Vol. 18, photograph album Vol. 19, photograph album
BOX OV 129	Vol. 20, photograph album
BOX 130	Miscellany A guest book, bride's book, portrait photo plate of Hutchison, photographic slides and negatives, volumes concerning the Abadan Institute of Technology and the National Iranian Oil, Co., passport, birthday cards, and an insurance policy. Arranged by type of material.
BOX 130	Guest book Bride's book Hutchison portrait photo plate Slides and negatives Volumes concerning Abadan Institute of Technology, Tehran, Iran, and National Iranian Oil Co. Passport Birthday card Insurance policy